

OCTOBER 2021 FINANCE REPORT

ARCG 23 NOVEMBER 2021

Financial Overview – October 2021

Expenditure to date at €24.25m, is €464k (1.87%) less than revised budget. Total costs for 2021 is expected to be €30m.

Income at €26.1m, ahead of revised budget by €424k – timing difference only related to grant drawdown for cash needs. Near full grant drawdown of €19.369m is expected for 2021.

Expected Nursing Home Expert Panel (NHEP) grant is now expected to be €2.68m out of €5m allocated in 2021 Letter of Determination.

Net income over expenditure to date of €1,844k.

2021 ICT Programme spend at €2.13m, against a Start of Year budget of €13.17m – 16.17% spent to October. Multiple ICT programmes ongoing simultaneously in 2021.

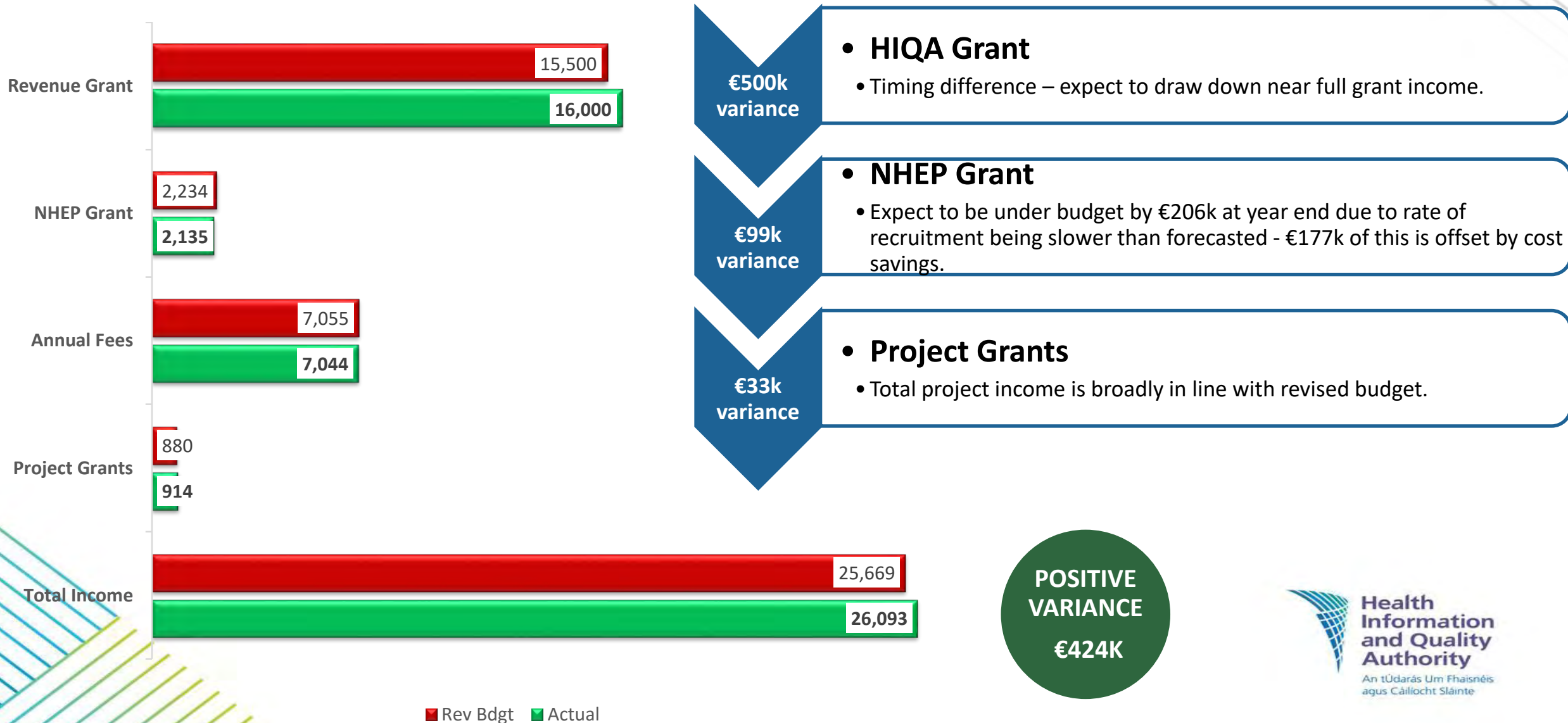
Summary - YTD 2021

Detail	Actual €000	Rev Bdgt €000	Variance €000	Annual Rev Bdgt €000
Income	26,093	25,669	424	30,396
Overheads	24,249	24,713	464	30,396
Excess Cost/ (Inc)	(1,844)	(956)	888	0

Summary Headcount

Type	Actual	Rev Bdgt	Variance
Permanent	318	327	9
Agency	12	25	13
Pensioner	34	35	1
Total	364	387	23

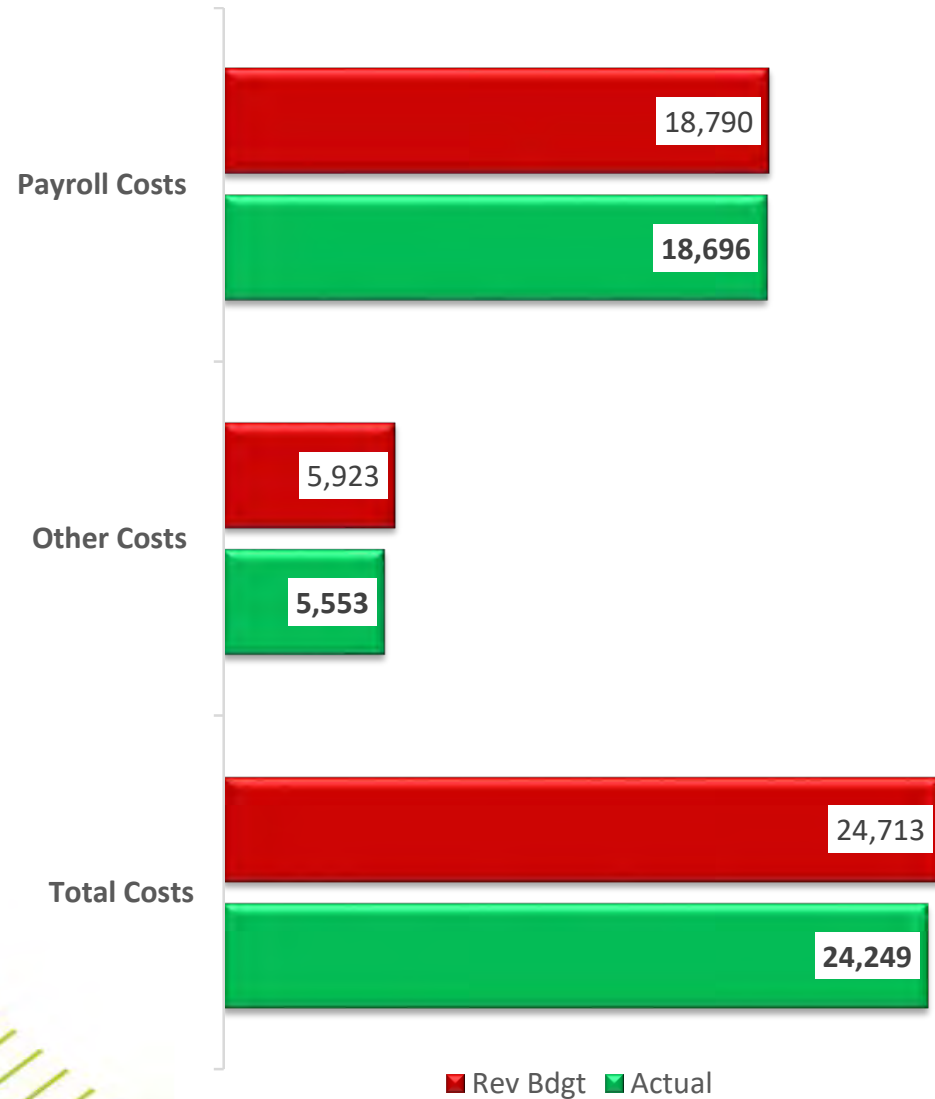
Income – YTD 2021



Income – YTD 2021

	Actual	Rev Bdgt	Var	Annual Rev Bdgt
	€000	€000	€000	€000
Revenue Grant	16,000	15,500	(500)	19,369
NHEP Grant	2,135	2,234	99	2,881
Annual Fees	7,044	7,055	11	7,119
Project Grants	914	880	(34)	1,027
Total Income	26,093	25,669	(424)	30,396

Costs – YTD 2021



**POSITIVE
VARIANCE**
€464K

Costs - YTD 2021

	Actual	Rev Bdgt	Var	Annual Rev Bdgt
	€000	€000	€000	€000
Payroll	18,696	18,790	94	22,899
Staff Development	468	402	(66)	491
Travel & Accommodation	377	464	87	581
Rent & Service Charges	1,216	1,219	3	1,463
Repairs & Maintenance	104	272	168	337
Facilities Operation Costs	396	418	22	528
Professional Fees	1,334	1,376	42	1,633
Dissemination	45	67	22	130
Information Technology	1,343	1,395	52	1,952
Telecom Communications	135	143	8	177
Postage & Stationery	80	96	16	117
Audit/Accountancy/Bank	55	71	16	87
Total Overheads	24,249	24,713	464	30,396

Payroll

YTD 2021	Actual	Rev Bdgt	Variance	Rev Annual Bdgt
	€000	€000	€000	€000
Basic Salaries	14,954	14,934	(20)	18,379
Basic Pension Salaries	1,208	1,258	50	1,444
EE/ER Pension Contributions	(472)	(470)	2	(551)
Er's PRSI	1,536	1,495	(41)	1,831
Board Member Fees	64	64	0	80
Agency Staff	1,365	1,467	102	1,664
Medical & Welfare Costs(EE)	41	42	1	52
Total	18,696	18,790	94	22,899

€20k variance

• Basic Salaries

- €20k variance represents .106% of total cost to date.
- Variance relates to rate of unpaid absence versus that budgeted, including pace recruitment and leavers.
- Also a number of roles have been filled by internal candidates which has not increased the headcount numbers

€102k variance

• Agency Costs

- 13 less agency headcount in October than forecast.

€50k variance

• Pensioner Salaries

- Pension lump sum values lower than budgeted to date.
- Variance is expected to neutralise in 2021.

Staff Development

YTD 2021	Actual	Rev Bdgt	Variance	Rev Annual Bdgt
	€000	€000	€000	€000
Training Course	316	256	(60)	300
Academic Support	136	123	(13)	151
Health & Safety	7	13	6	16
Conferences	9	10	1	22
Total	468	402	(66)	491

€66k variance

• Staff Development

- Training Courses €60k over budget – additional courses undertaken such as Management Fundamentals training and Human Rights Training – expect to be €128k over budget for the year.
- Academic support currently showing as €13k over budget – this is expected to come in slightly under budget by year end.

Repairs & Maintenance

September 2021	Actual	Rev Bdgt	Variance	Rev Annual Bdgt
	€000	€000	€000	€000
Equipment Maintenance	0	4	4	6
Building Maintenance	20	232	212	287
Service Contracts	23	15	(8)	15
Furniture & Fittings	8	10	2	13
Office Repairs	53	11	(42)	16
Total	104	272	168	337

€168k
variance

• Repairs & Maintenance

- Office Repairs €42k over budget - OPW charged €51k for extra work on the Smithfield bathrooms.
- Building maintenance €212k under budget – timing issue for recarpeting of Smithfield office – expect €112k in savings for year

Professional Fees

YTD 2021	Actual	Rev Bdgt	Variance	Rev Annual Bdgt
	€000	€000	€000	€000
Legal	236	232	(4)	282
Professional Fees	601	582	(19)	706
Recruitment	428	484	56	557
Research & Advisory Subscriptions	69	78	9	88
Total	1,334	1,376	42	1,633

€4k
variance

Professional Fees - Legal

- Legal fees actual is slightly over budget by €4k. This variance is expected to neutralise by year end.

€19k
variance

Professional Fees - Consultancy

- Consultancy actual is slightly over budget by €19k. This variance is expected to neutralise by year end.

€56k
variance

Professional Fees - Recruitment

- Variance relates to pace of recruitment activity. Year end variance is expected to be approx. €76k– rate of recruitment slower than forecasted.

Information Technology

YTD 2021	Actual	Rev Bdgt	Variance	Rev Annual Bdgt
	€000	€000	€000	€000
ICT Managed Services	609	668	59	795
NPES Managed Services	358	335	(23)	641
NCEP Website Services	18	18	0	25
HRIS/Payroll System/Service	56	56	0	67
Cloud Services	22	22	0	75
ICT Equip /System Maintenance	122	160	38	195
Software Licence renewals	127	119	(8)	133
Copier Managed Services	17	13	(4)	16
Printer Toner	8	1	(7)	1
Misc ICT Equipment	6	3	(3)	4
Total	1,343	1,395	52	1,952

€52k
variance

• Information Technology

- Managed Services variances relates primarily to ICT managed services.
- Total underspend forecast for year is €105k.

Total ICT Programme Spend

APPROVED SPEND • **€15.69m**

TOTAL SPEND • **€4.92m**

VARIANCE • **€10.77m**

2021 ICT Programme Spend

**2021 SOY
SUBMISSION**

• **€13.17m**

2021 TOTAL SPEND

• **€2.13m**

VARIANCE

• **€11.04m**

ICT Programme Spend – October 2021

	2021 Programme Spend €000	Total Programme Spend €000	Approved Programme Spend €000	Variance €000	2021 SOY Balance per Programme €000	Unapproved Programme Spend €000
DDTS Regulation Business Solutions	379	387	2,802	2,415	2,794	-
DDTS Enablement and Improvement	454	1,070	2,586	1,516	2,028	-
Regulatory Solutions Programme	320	1,115	2,434	1,319	1,697	-
Business Intelligence	6	38	1,015	977	1,001	-
HIS National Care Experience Programme	197	915	1,765	850	1,086	-
Cyber Security Programme	287	580	1,109	529	831	-
Infrastructure Upgrades Programme	69	264	634	370	404	-
Corporate Services Business Solutions	25	78	834	756	911	123
Digital Tablets & Mobile Phones	21	31	233	202	223	-
Corporate & Information Governance	41	83	577	494	532	-
Additional Office Accommodation	99	129	768	639	739	-
DDTS Technology Roadmap Programme	76	86	544	458	535	-
Replacements and Enhancements	150	150	389	239	389	-
Total	2,125	4,925	15,690	10,765	13,171	123
Pre 2021 Prog Spend C/Fwd		2,800				

Summary Expected 2021 Outturn

HIQA Core

Forecast Income €27.5m

On Budget



Forecast Overheads
€27m

Potential Variance
€480k positive



Potential Excess Cost/
(Income)

€480k positive

NHEP

Forecast Income €2.7m

Potential Variance
€200k negative



Forecast Overheads €2.7m

Potential Variance
€170k positive



Potential Decrease in
NHEP O/H Allocation

€30k negative

HIQA Total

Forecast Income
€30.2m

Potential Variance
€200k negative



Forecast Overheads
€29.7m

Potential Variance
€650k positive



Potential Excess Cost/
(Income)

€450k positive

Balance Sheet

	31 Oct 2021	31 Dec 2020
	€000	€000
Fixed Assets	3,210	2,791
Current Assets		
Debtors	3,140	1,221
Bank	<u>1,922</u>	<u>2,073</u>
	5,062	3,294
Current Liabilities		
Creditors falling due within one year	<u>2,750</u>	<u>1,752</u>
Net Current Assets/ (Liabilities)	<u>2,312</u>	<u>1,542</u>
Total Assets Less Current Liabilities	<u>5,522</u>	<u>4,333</u>
Capital and Reserves		
Income and Expenditure Account	3,386	1,542
Capital Amount	<u>2,136</u>	<u>2,791</u>
	5,522	4,333

€419k
increase

• Tangible Fixed Assets

- + New assets of €1,747k
- - Old equipment disposed €0
- - Depreciation of €1,328k

€1,919k
increase

• Debtors

- Annual fees owed, pre-paid project income, programme grant owed and prepayments made
- Increase in debtors relates primarily to NHEP grant (€2,135k YTD) not yet drawn down.

€998k
increase

• Creditors

- Payroll creditors, trade creditors and accruals
- Increase in creditors relates primarily to €553k increase in accruals including legal & profession fees (€334k) & HIS NCEP (€175k).
- Also increases in Payroll Taxes creditors (€122k) due to increase in headcount and increase in PO accruals (€217k) due to timing of posting invoices.

€655k
decrease

• Capital Account

- + Programme grant €1,073k
- - Non capital assets €400k
- - Assets disposed €0
- - Depreciation €1,328k

QUESTIONS ?