

HIQA BUDGET 2022

ARGC Meeting
21 March 2022

Overview

Summary Budgets 2022

NHEP Budget 2022

HIQA Core Budget 2022

SUMMARY RESULTS

Budget 2022 – HIQA Summary

Detail	Total €000	HIQA Core €000	NHEP €000
Income	34,183	30,130	4,053
Overheads	34,183	30,130	4,053
Excess Cost/ (Inc)	0	0	0

Summary – HIQA Core

Detail	Budget 2022 €000	Actual 2021 €000	Increase/ (Decrease) €000
Income	30,130	27,561	2,569
Overheads	30,130	26,945	3,184
Excess Cost/ (Inc)	0	(615)	615

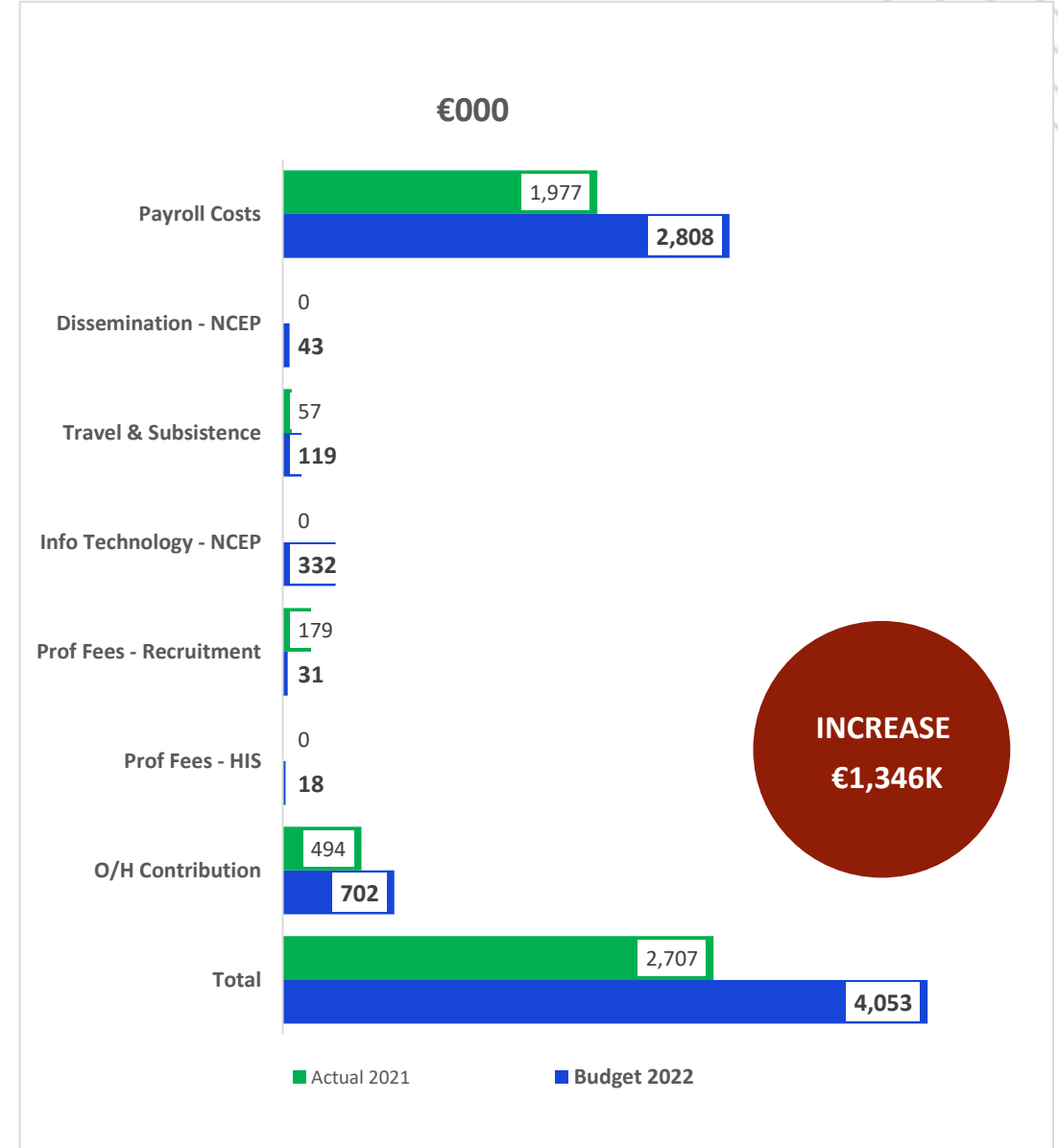
Summary – NHEP

Detail	Budget 2022 €000	Actual 2021 €000	Increase/ (Decrease) €000
Income	4,053	2,707	1,346
Overheads	4,053	2,707	1,346
Excess Cost/ (Inc)	0	0	0

HIQA NHEP

HIQA NHEP

	Budget 2022	Actual 2021	Inc/ (Dec)
	€000	€000	€000
NHEP Grant Income	<u>4,053</u>	<u>2,707</u>	<u>1,346</u>
Payroll Costs	2,808	1,977	831
Dissemination – NCEP Comms	43	0	43
Travel & Subsistence	119	57	61
Information Technology - NCEP	332	0	332
Professional Fees - Recruitment	31	179	(148)
Professional Fees - HIS	18	0	18
O/H Contribution (25% Payroll)	<u>702</u>	<u>494</u>	<u>208</u>
Total Overheads	<u>4,053</u>	<u>2,707</u>	<u>1,346</u>
Excess Cost/ (Inc)	0	0	0



Summary Average Headcount

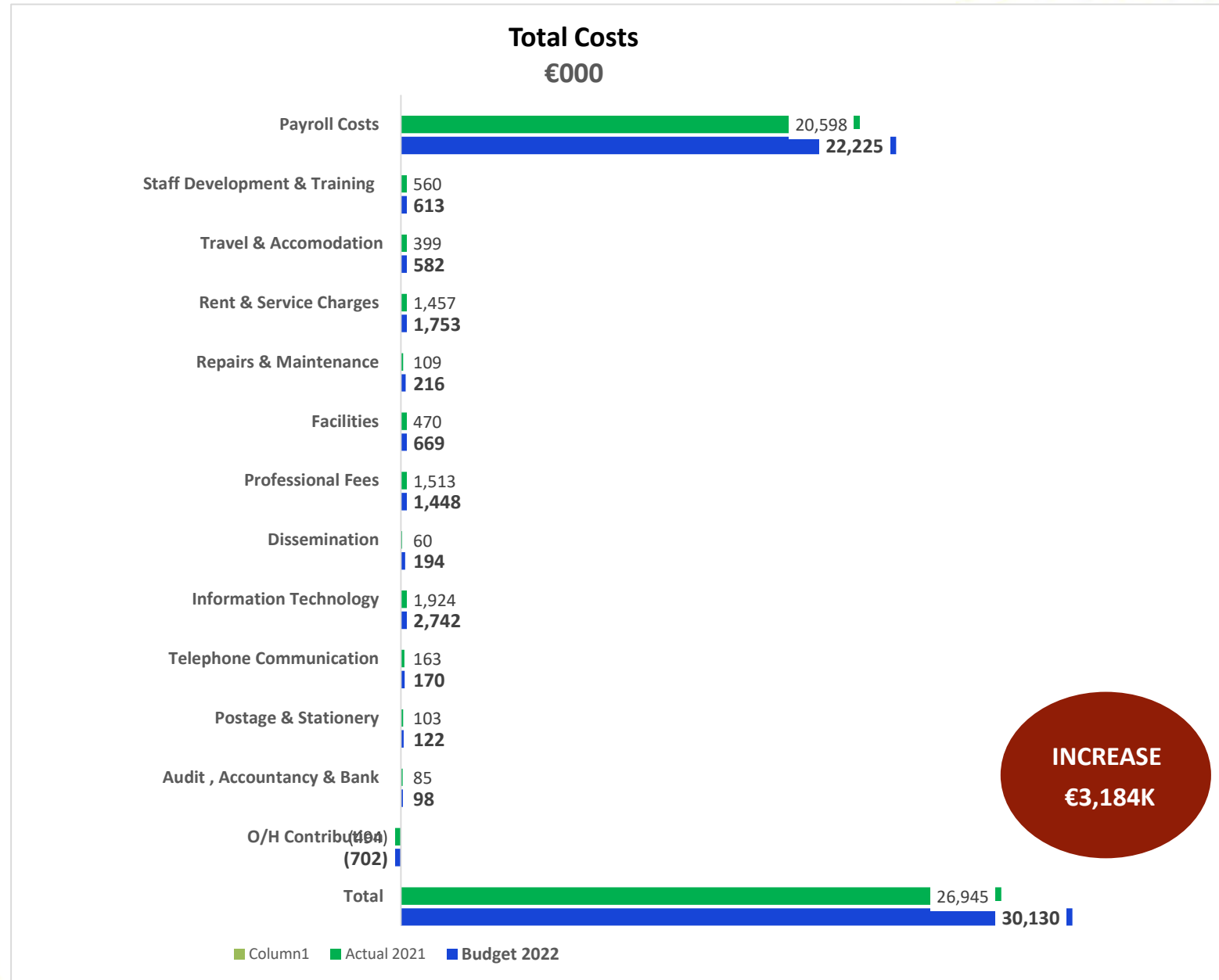
Type	Budget 2022	Actual 2021	Increase/ (Decrease)
Permanent	46	21	25
Agency	0	9	(9)
Total	46	30	16

HIQA CORE

HIQA CORE

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec) %
	€000	€000	€000	%
Total Income	30,130	27,561	2,569	9%
Payroll Costs	22,225	20,598	1,628	8%
Staff Development & Training	613	560	53	9%
Travel & Accommodation	582	399	183	46%
Rent & Service Charges	1,753	1,457	296	20%
Repairs & Maintenance	216	109	107	98%
Facilities	669	470	199	43%
Professional Fees	1,448	1,513	(65)	(4%)
Dissemination	194	60	134	224%
Information Technology	2,742	1,924	818	43%
Telephone Communication	170	163	7	4%
Postage & Stationery	122	103	19	18%
Audit , Accountancy & Bank	98	85	13	15%
O/H Contribution	(702)	(494)	(208)	42%
Total Overheads	30,130	26,945	3,184	12%
Excess Cost/ (Inc)	0	(615)	615	(100%)

HIQA CORE

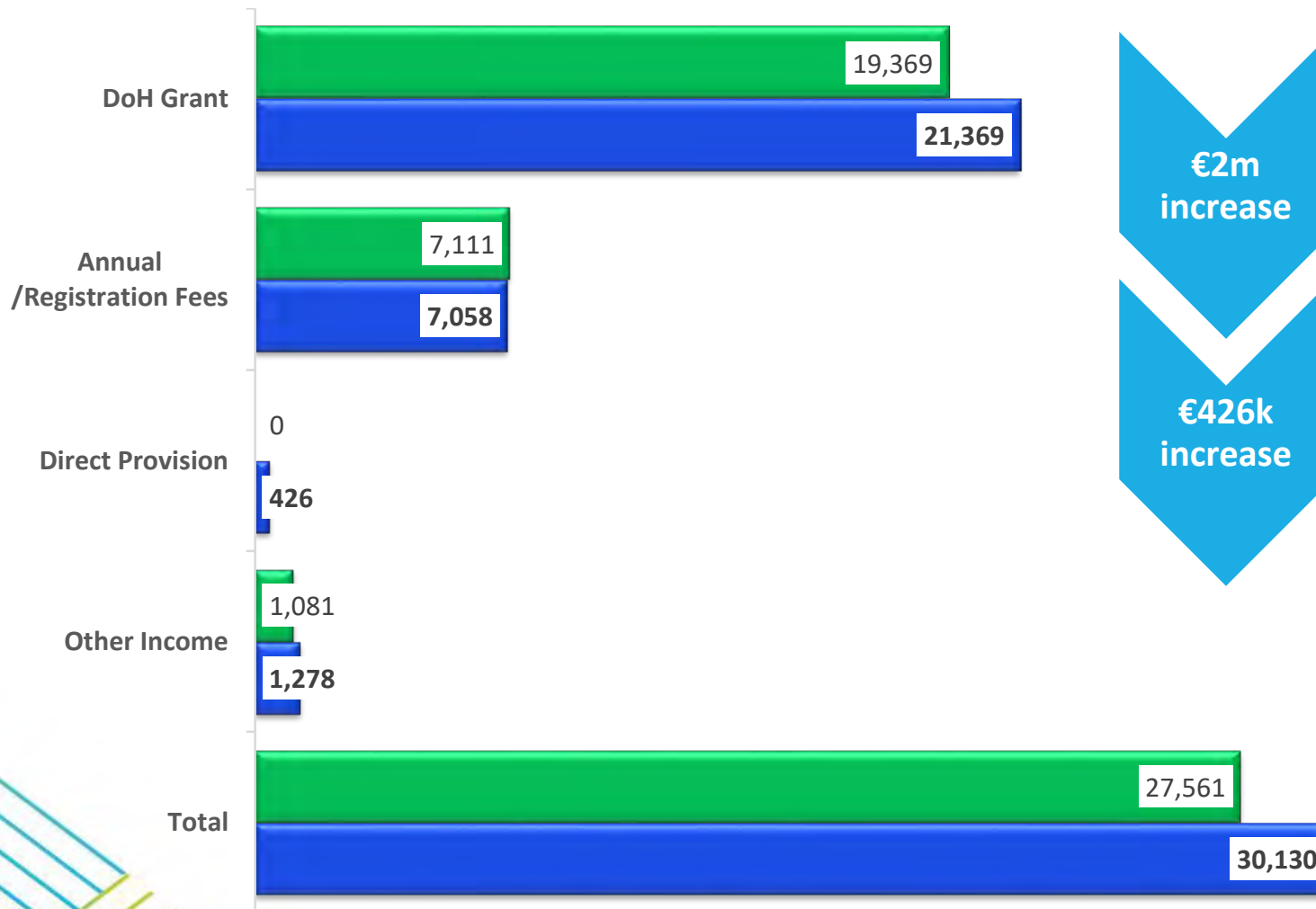


Summary Average Headcount

Type	Budget 2022	Actual 2021	Increase/ (Decrease)
Permanent	299	273	26
Agency	12	13	(1)
Pensioner	36	31	5
Total	347	317	30

HIQA CORE INCOME

HIQA Core Income



€2m increase

€426k increase

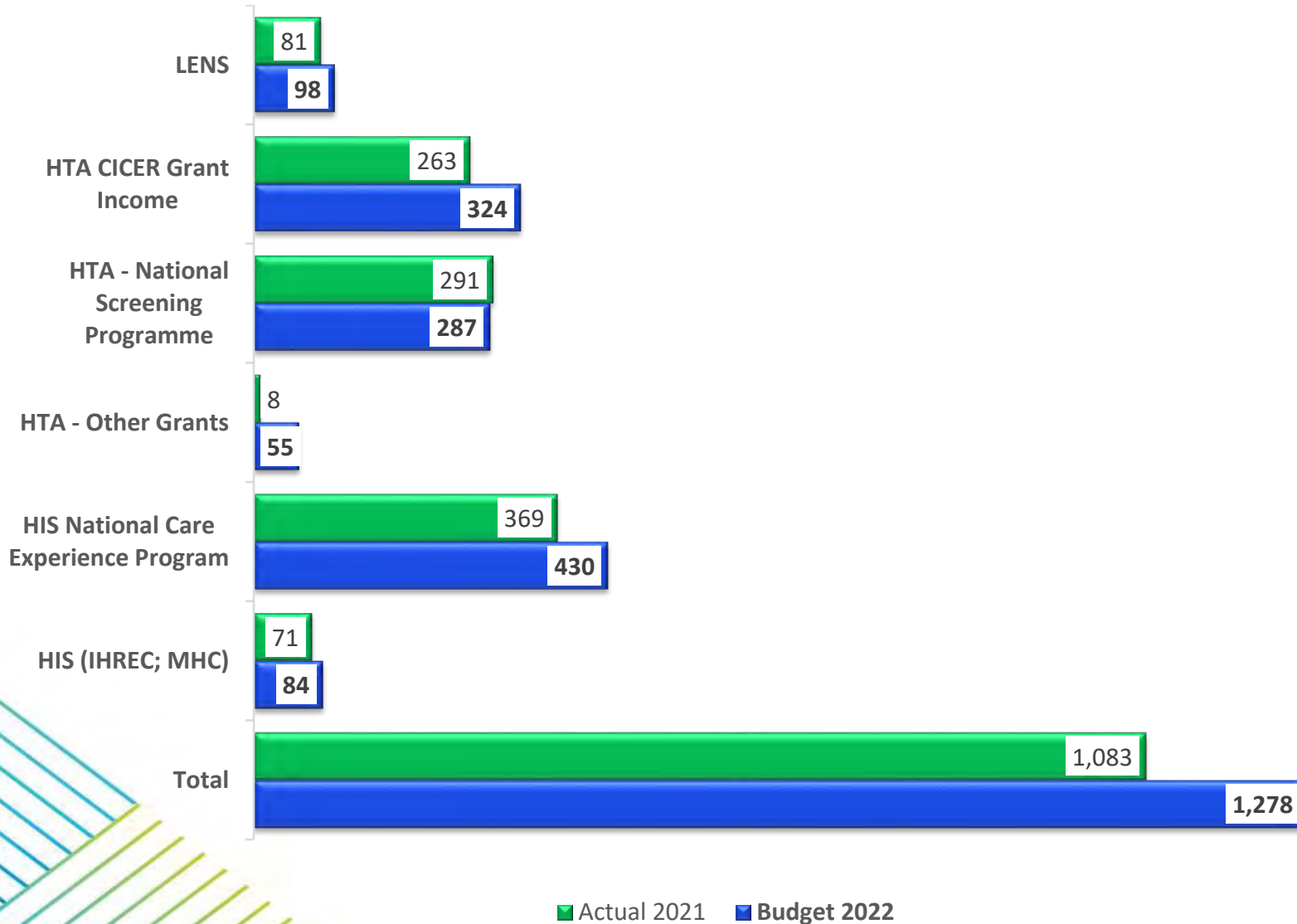
- **DoH Grant**
 - Increase from 2021, though €1m less than €3m sought as part of financial estimate process
 - 2022 Letter of Determination not yet received

- **Direct Provision Grant**
 - €341k costs plus €85k (25%) O/H contribution

INCREASE
€2,569K

■ Actual 2021 ■ Budget 2022

Other Income



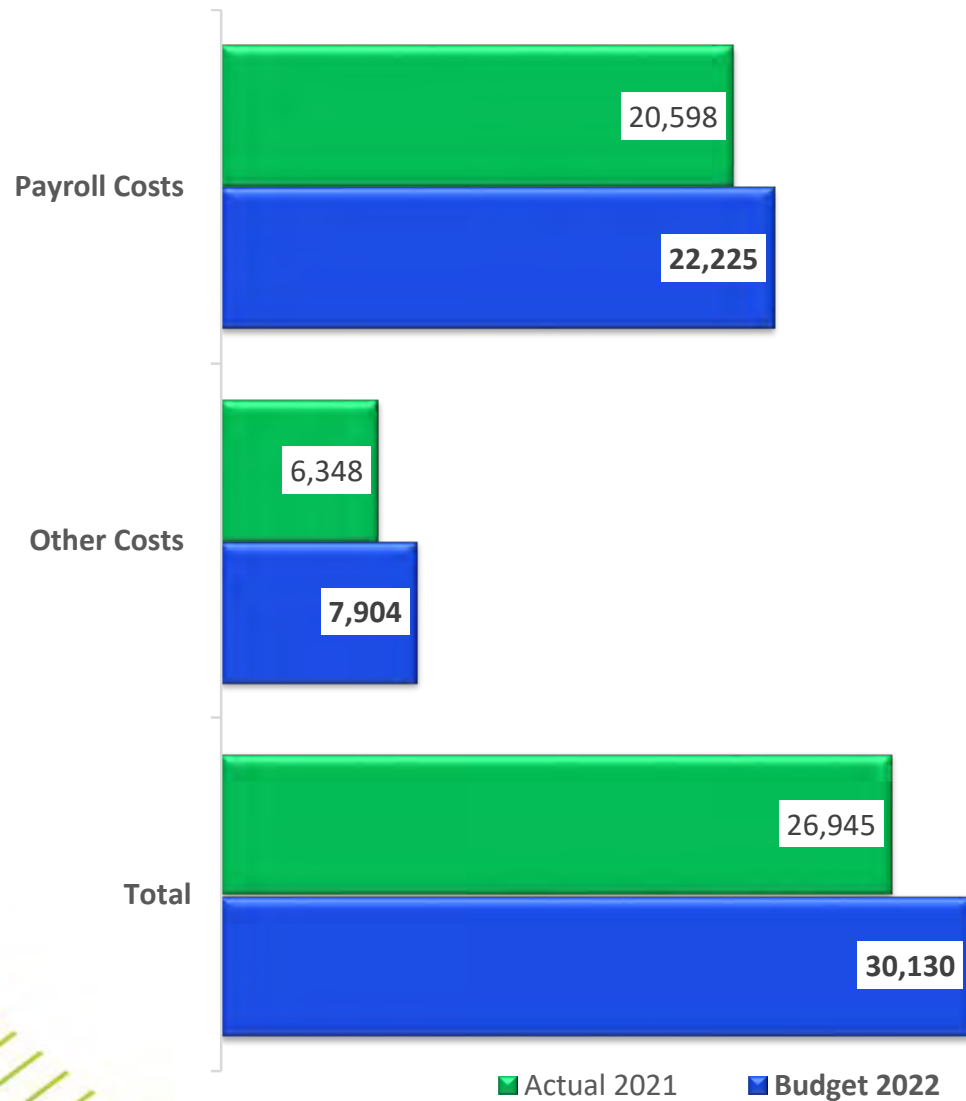
**INCREASE
€195K**

Income

	Budget 2022	Actual 2021	Inc/(Dec)	Inc/(Dec)
	€000	€000	€000	%
DoH Grant	21,369	19,369	2,000	10%
Annual /Registration Fees	7,057	7,111	(54)	(1%)
LENS	98	81	17	21%
HTA CICER Grant Income	324	263	61	23%
HTA - National Screening Programme	287	291	(4)	(1%)
HTA - Other Grants	55	8	47	588%
HIS National Care Experience Program	430	369	61	17%
HIS (IHREC; MHC)	84	71	13	18%
IPAS Programme	426	0	426	
Miscellaneous	0	(2)	2	(100%)
Total Overheads	30,130	27,561	2,569	9%

HIQA CORE OVERHEADS

Overheads

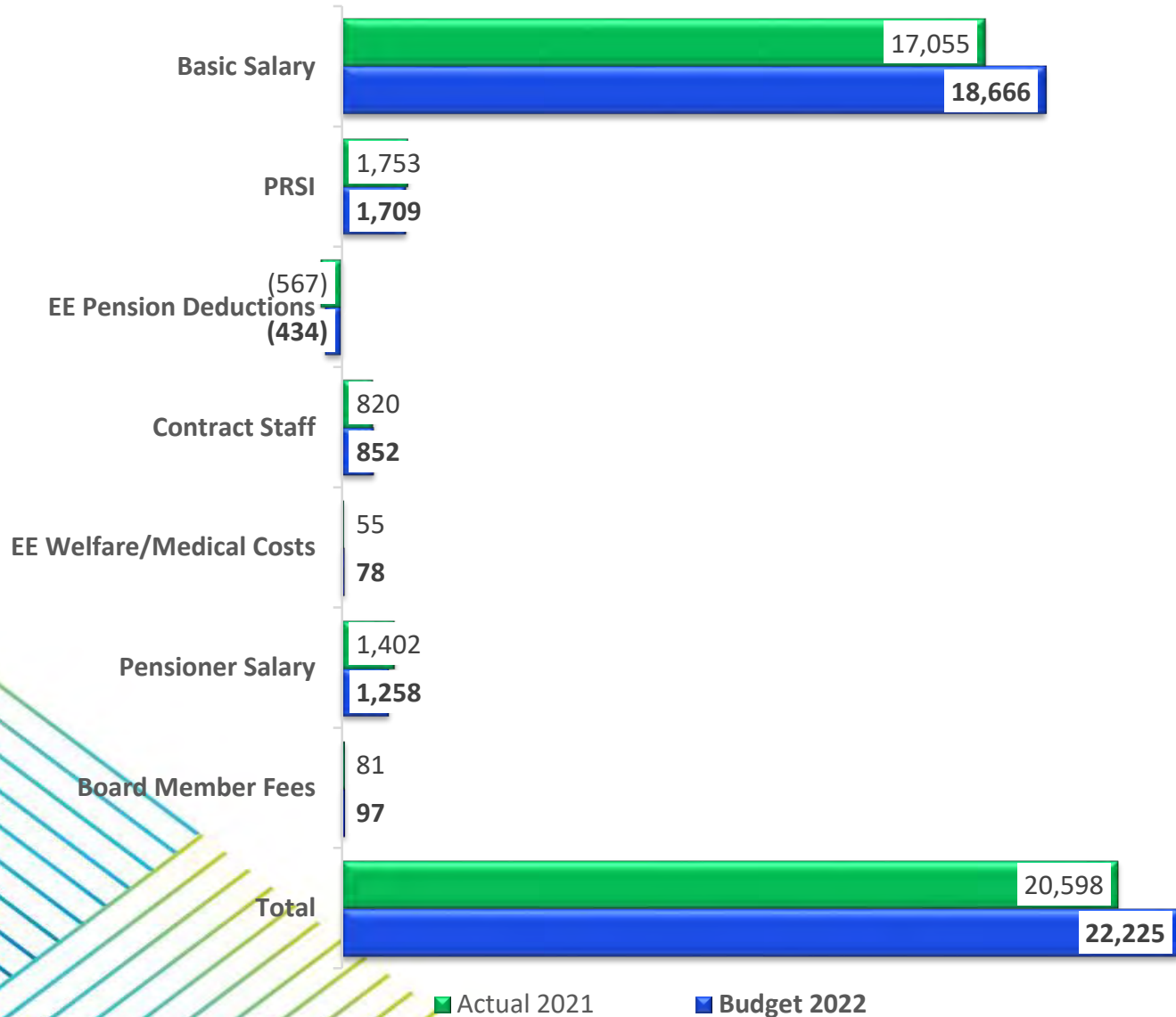


2022 - €1.6m increase in payroll

2022 - €1.6M increase in Other Costs

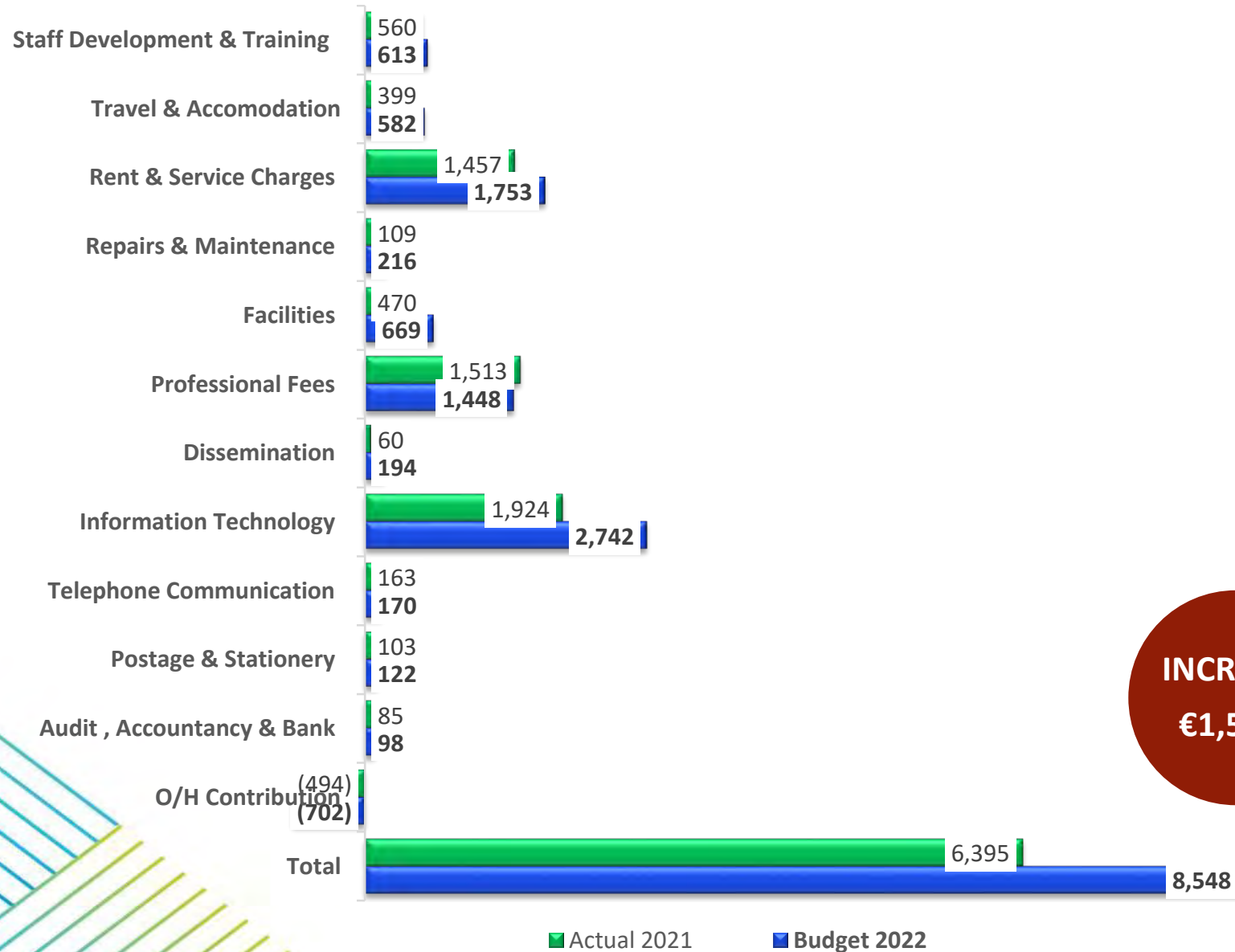
INCREASE
€3,184K

Payroll Costs



INCREASE
€1,628K

Other Costs



INCREASE
€1,557K

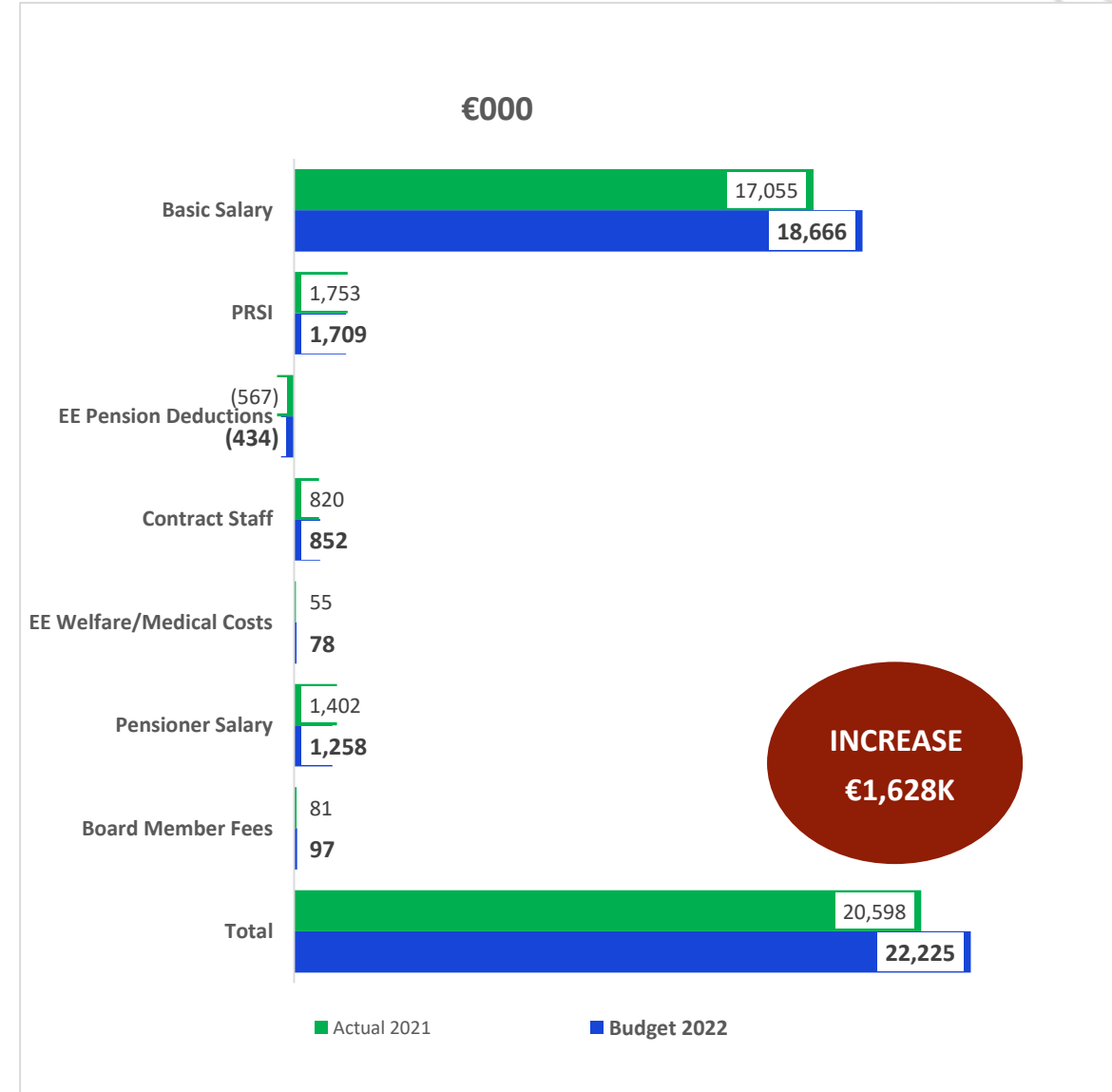


Costs

	Budget 2022	Actual 2021	Inc/(Dec)	Inc/(Dec)
	€000	€000	€000	%
Payroll	22,225	20,598	1,628	8%
Staff Development	613	560	53	9%
Travel & Accommodation	582	399	183	46%
Rent & Service Charges	1,753	1,457	296	20%
Repairs & Maintenance	216	109	107	98%
Facilities	669	470	200	43%
Professional Fees	1,448	1,513	(65)	(4%)
Dissemination	194	60	134	224%
Information Technology	2,742	1,924	818	43%
Telephone Communication	170	163	7	4%
Postage & Stationery	122	103	19	18%
Audit , Accountancy & Bank	98	85	13	15%
O/H Contribution	(702)	(494)	(208)	42%
Total Overheads	30,130	26,945	3,184	12%

Payroll

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
Basic Salary	18,666	17,055	1,611	9%
PRSI	1,709	1,753	(43)	(2%)
EE Pension Deductions	(434)	(567)	133	(23%)
Contract Staff	852	820	32	4%
EE Welfare/Medical Costs	78	55	23	0%
Pensioner Salary	1,258	1,402	(144)	(10%)
Board Member Fees	97	81	16	20%
Total	22,225	20,598	1,628	8%



2022 Budget Risk -Payroll Costs

- In order to balance the 2022 financial budget, an extra cost of €538K was taken out of the budget under the salary line via the HIQA Corporate Cost Centre

€200k
adback

• Budgeted Leavers

- €20k a month for 10 months for future unidentified leavers (approx. 3 open a month).
- Allocated to Corporate Cost Centre

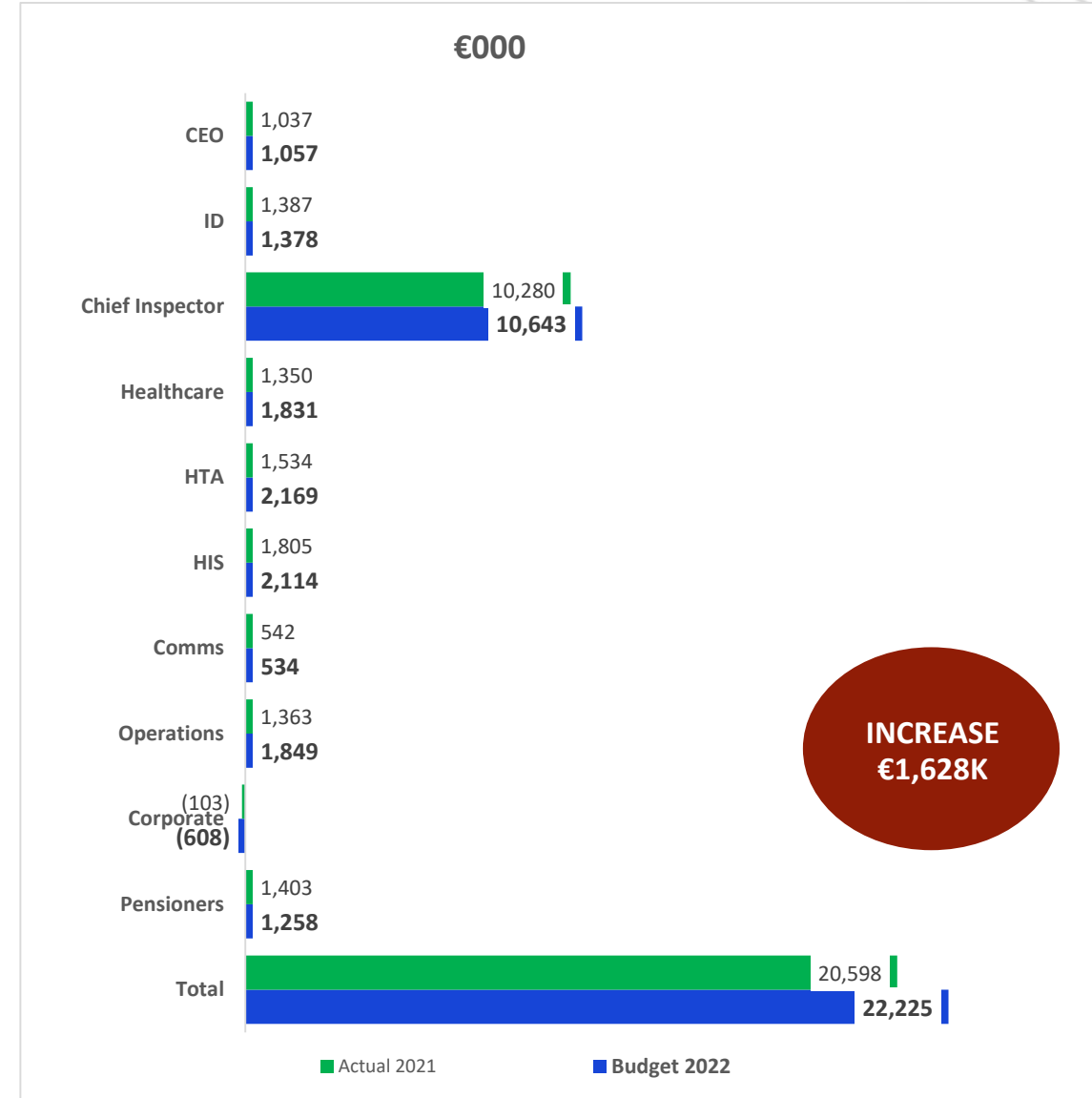
€338k
adback

• Corporate Deduction

- €338k, spread over final six months of HIQA based on assumed delays in the fulfilment of open positions
- Assumption based on recruitment taking longer & more vacancies than expected
- Risk will be managed by close & ongoing monitoring of cost variances

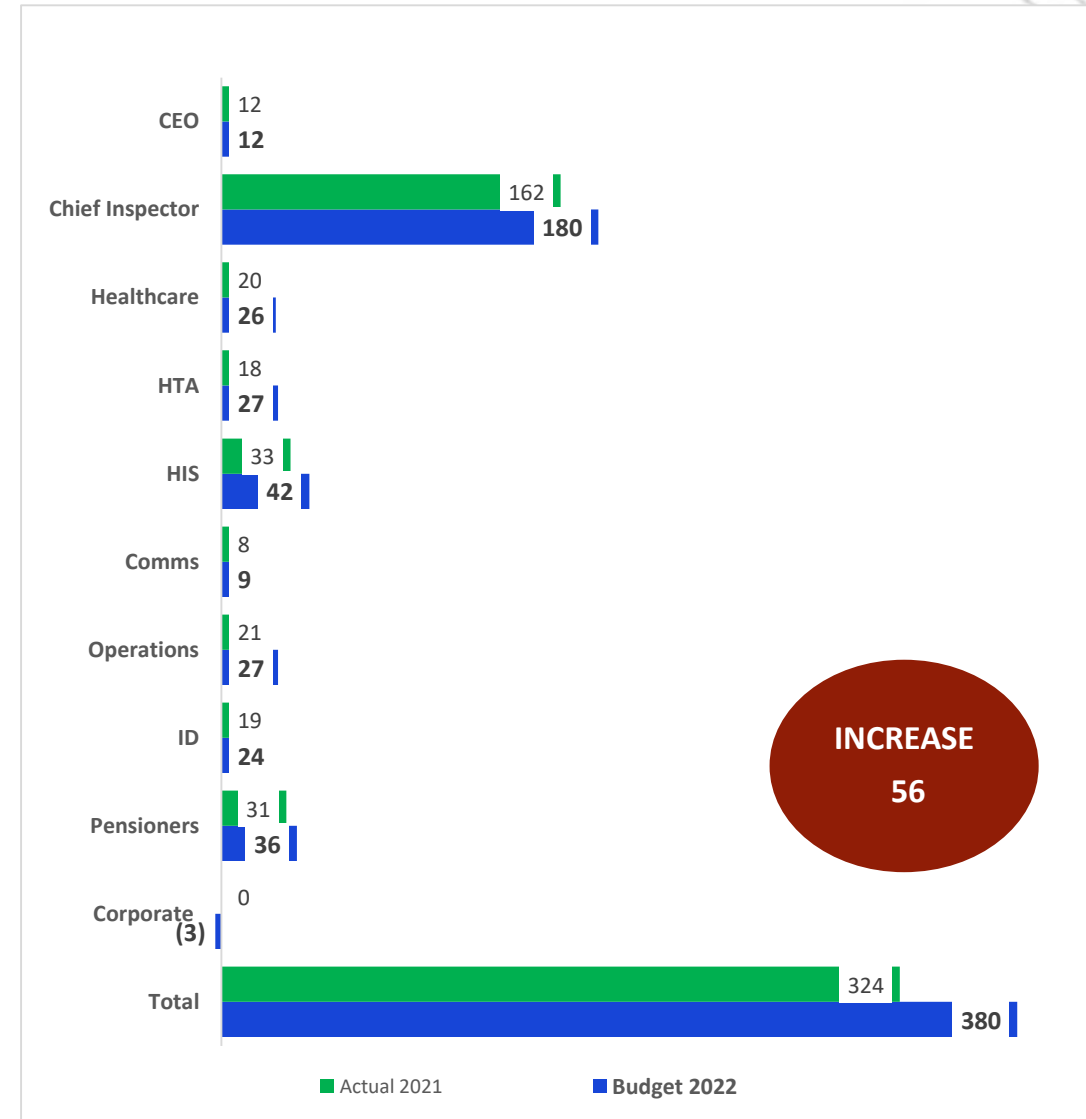
Payroll By Directorate

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
CEO	1,057	1,037	20	2%
ID	1,378	1,387	(9)	(1%)
Chief Inspector	10,643	10,280	363	4%
Healthcare	1,831	1,350	480	36%
HTA	2,169	1,534	635	41%
HIS	2,114	1,805	309	17%
Comms	534	542	(8)	(1%)
Operations	1,849	1,363	486	36%
Corporate	(608)	(103)	(506)	492%
Pensioners	1,258	1,403	(145)	(10%)
Total	22,225	20,598	1,628	8%



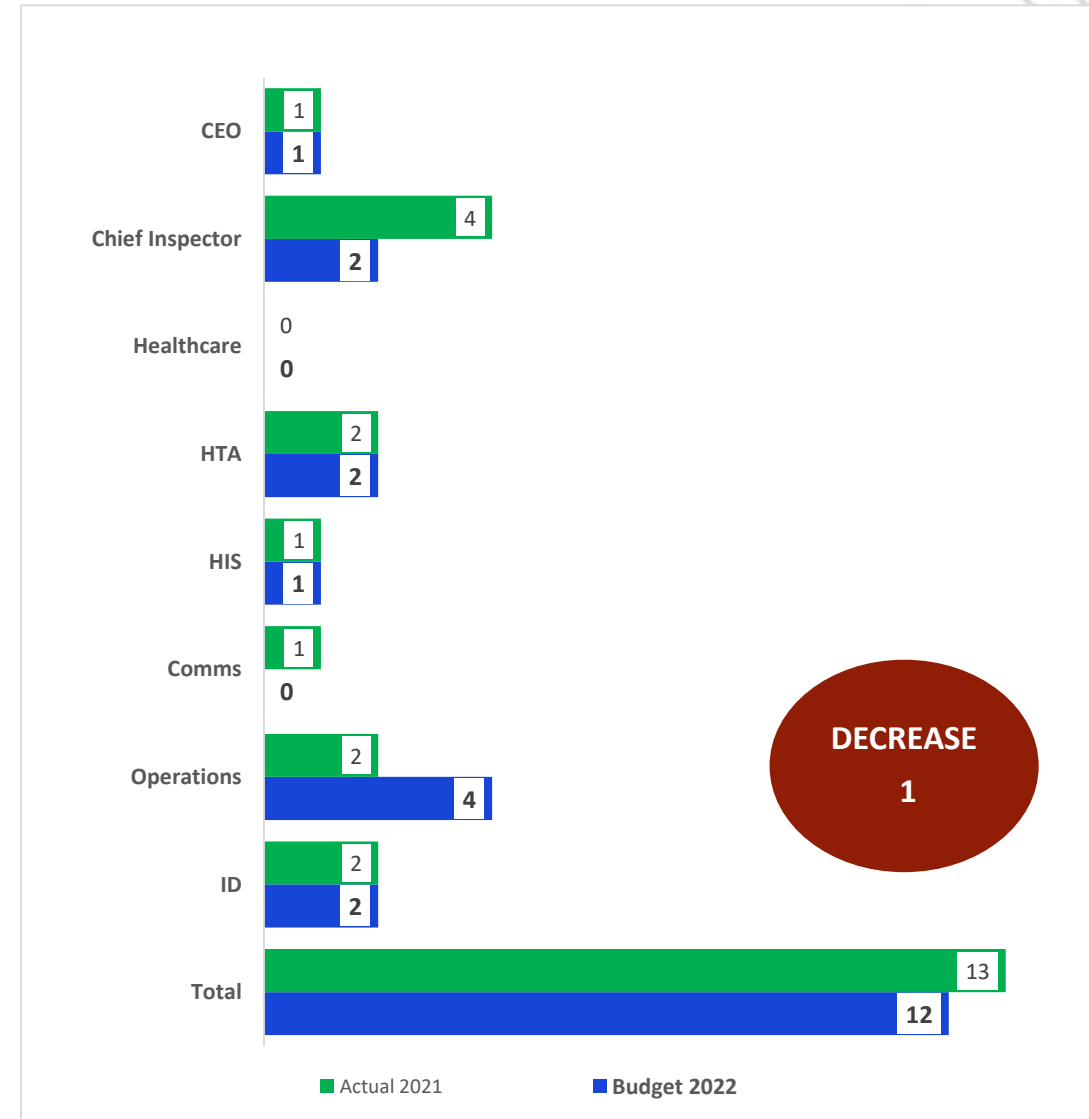
Average Headcount - Permanent

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
CEO	11	12	(1)	(8%)
Chief Inspector	159	155	4	3%
Healthcare	25	20	5	25%
HTA	27	18	9	50%
HIS	33	27	6	22%
Comms	8	8	0	
Operations	21	17	4	24%
ID	18	16	2	13%
Pensioners	36	31	5	16%
Corporate	(3)	0	(3)	
Total	335	304	31	10%



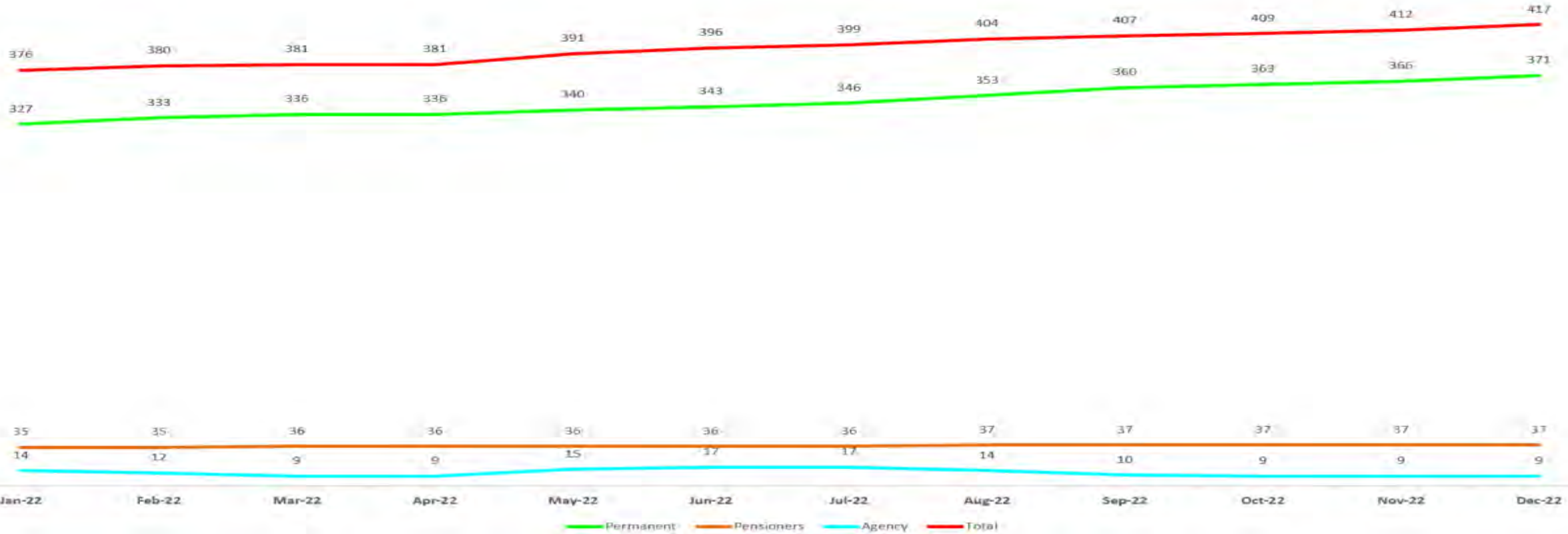
Average Headcount - Agency

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
CEO	1	1	0	0%
Chief Inspector	2	4	(2)	(50%)
Healthcare	0	0	0	0%
HTA	2	2	0	0%
HIS	1	1	0	0%
Comms	0	1	(1)	(100%)
Operations	4	2	2	50%
ID	2	2	0	0%
Total	12	13	(1)	(8%)



Headcount By Month

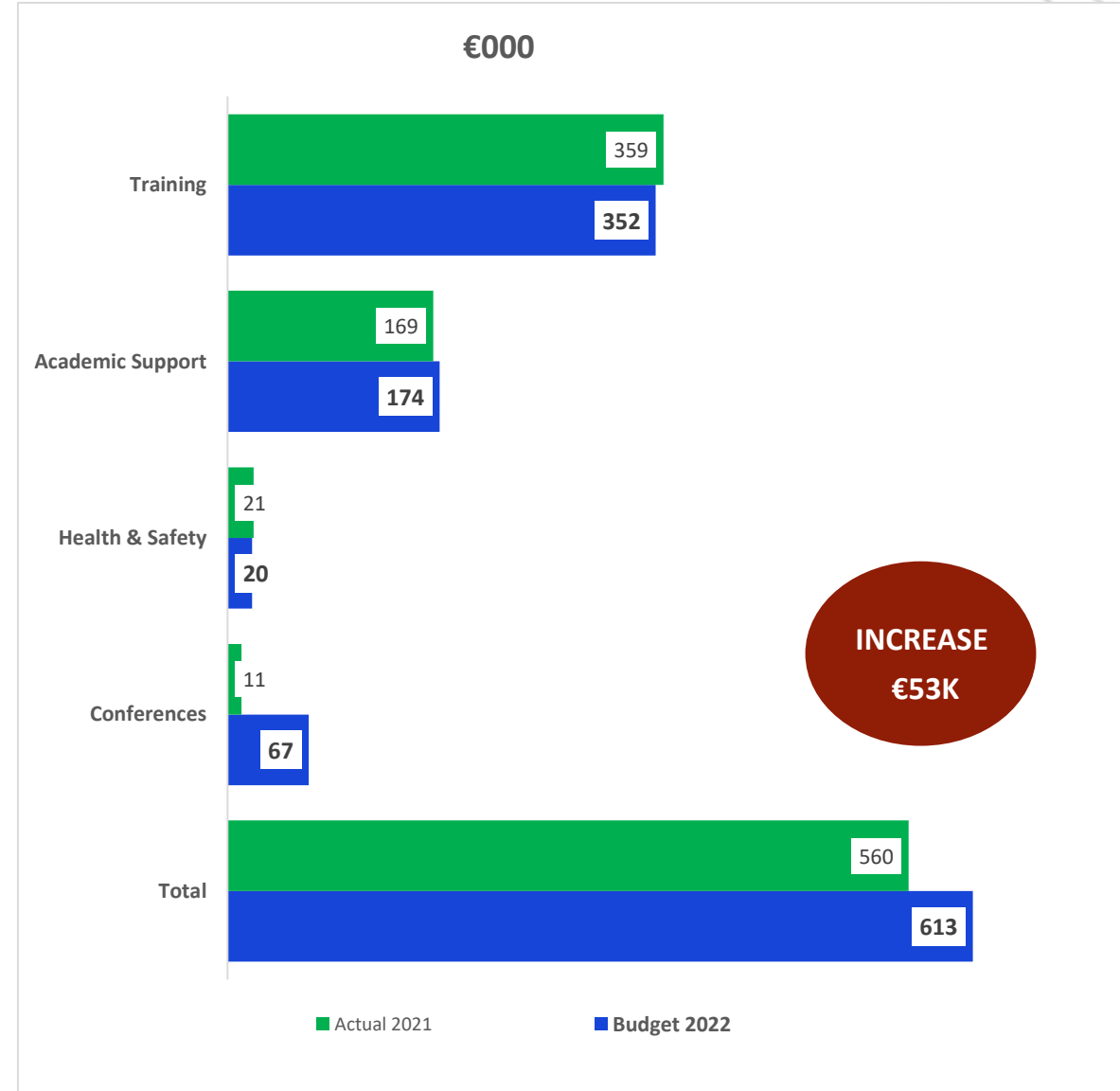
Headcount by Month



	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Permanent	327	333	336	336	340	343	346	353	360	363	366	371
Pensioners	35	35	36	36	36	36	36	37	37	37	37	37
Agency	14	12	9	9	15	17	17	14	10	9	9	9
Total	376	380	381	381	391	396	399	404	407	409	412	417

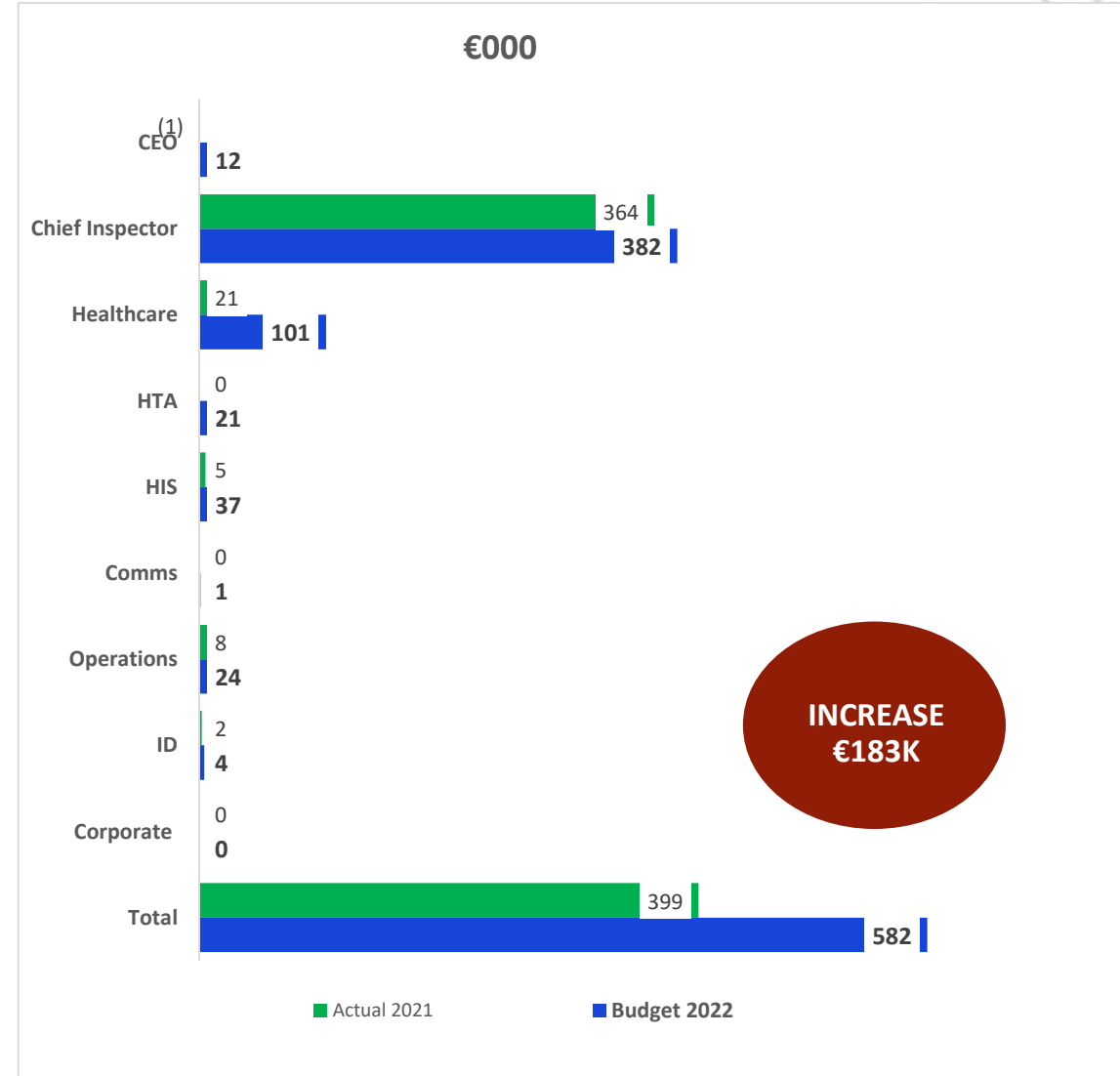
Staff Development

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
Training Course	352	359	(6)	(2%)
Academic Support	174	169	5	3%
Health & Safety	20	21	(1)	(6%)
Conferences	67	11	55	491%
Total	613	560	53	9%



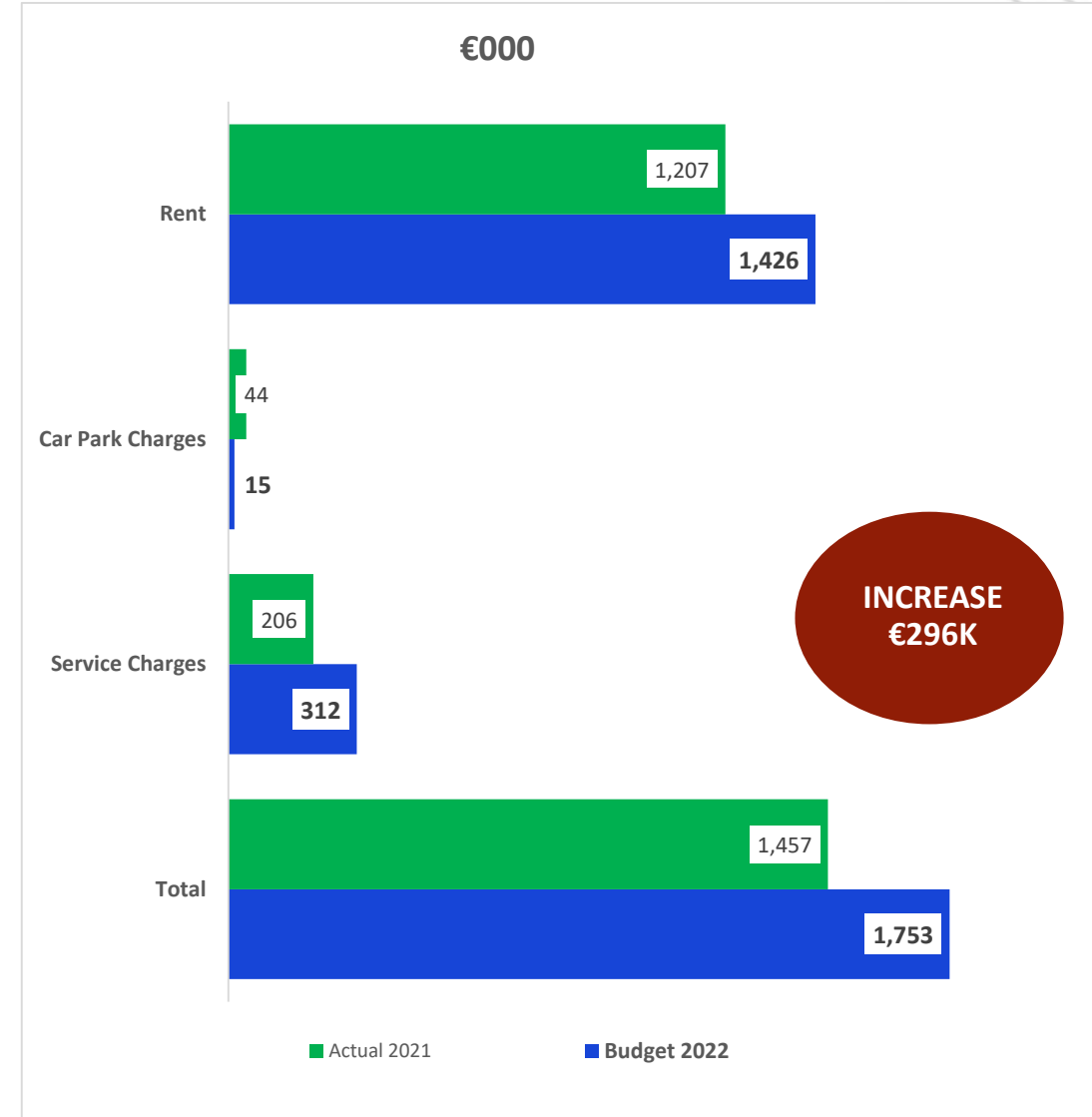
Travel & Accommodation

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
CEO	12	(1)	13	(1,515%)
Chief Inspector	382	364	18	5%
Healthcare	101	21	80	374%
HTA	21	0	21	
HI & Standards	37	5	32	636%
Communications	1	0	1	235%
Operations	24	8	17	217%
Information Directorate	4	2	2	110%
Total	582	399	183	46%



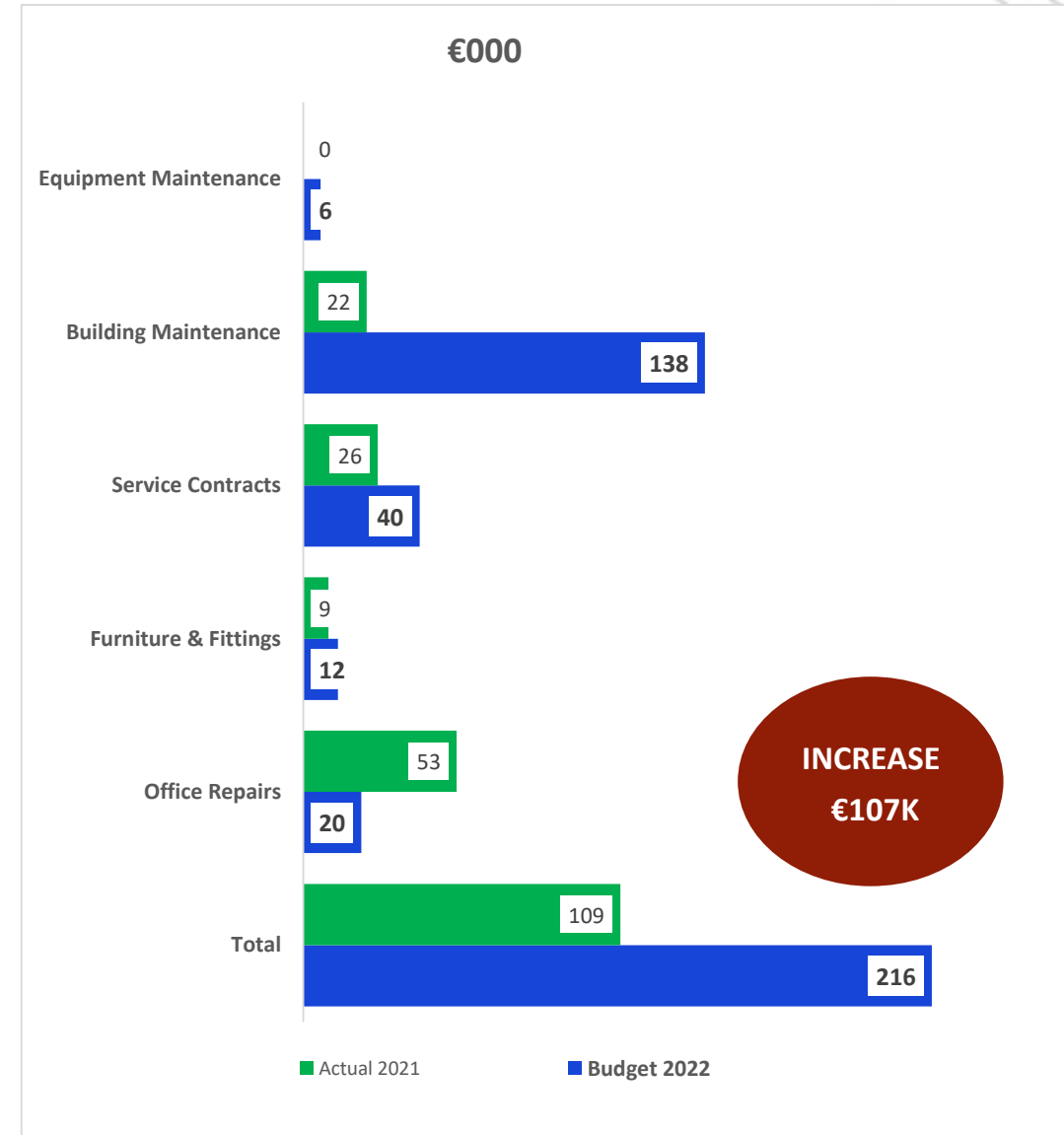
Rent & Service Charges

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
Rent	1,426	1,207	219	18%
Car Park Charges	15	44	(29)	(66%)
Service Charges	312	206	106	51%
Total	1,753	1,457	296	20%



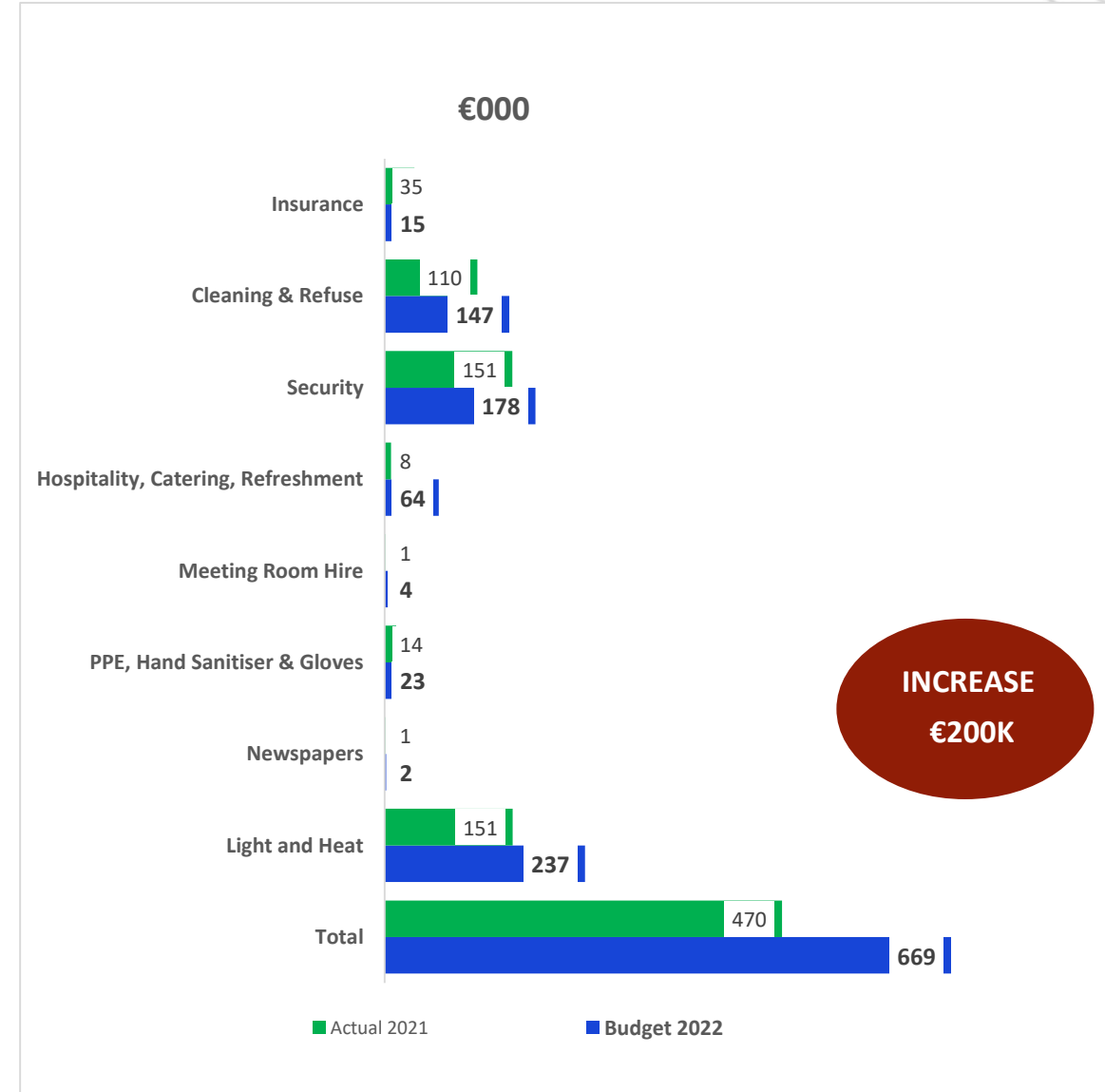
Repairs & Maintenance

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
Equipment Maintenance	6	0	6	
Building Maintenance	138	22	116	533%
Service Contracts	40	26	14	56%
Furniture & Fittings	12	9	3	37%
Office Repairs	20	53	(33)	(62%)
Total	216	109	107	98%



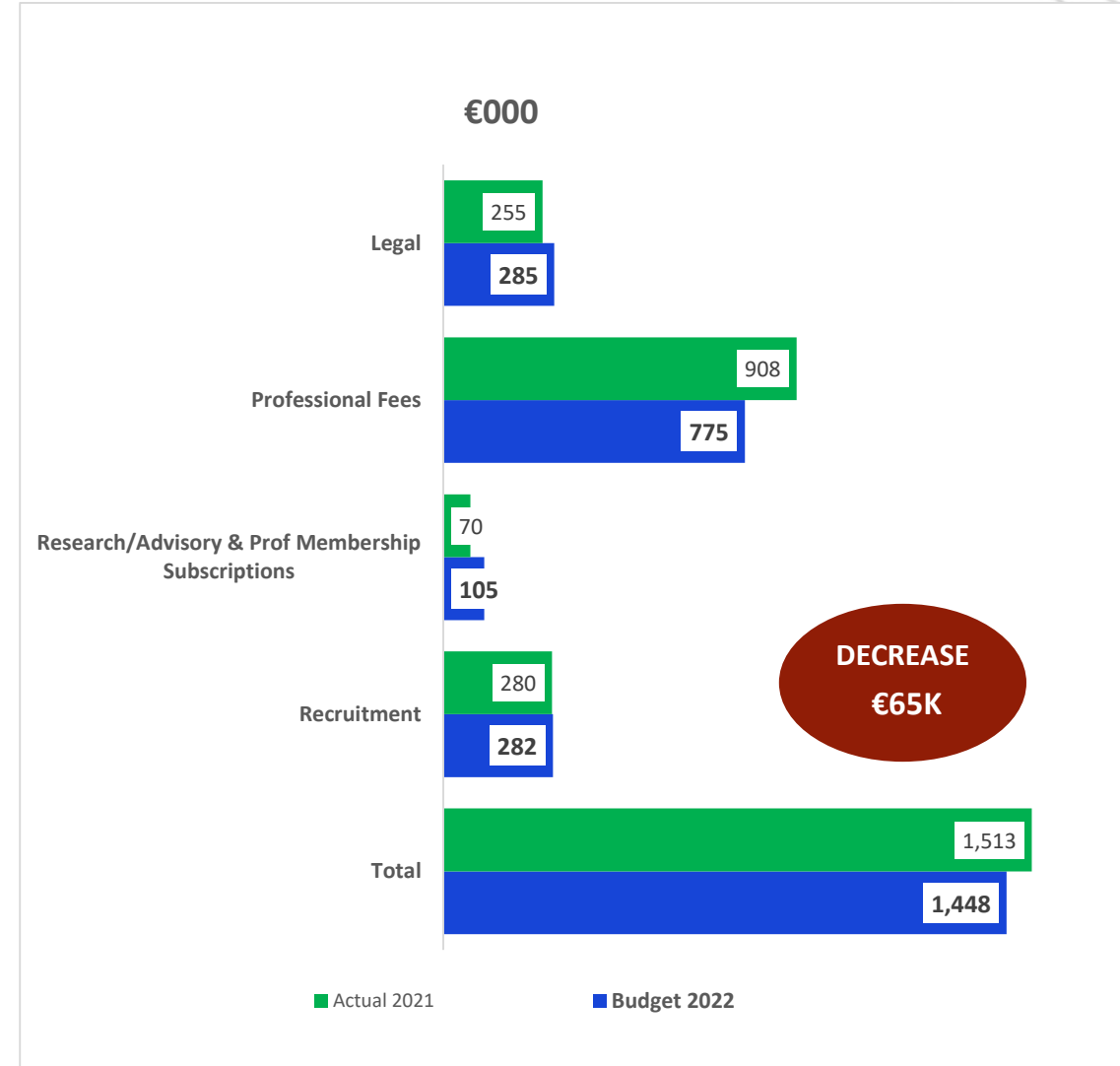
Facilities

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
Insurance	15	35	(20)	(57%)
Cleaning & Refuse	147	110	38	35%
Security	178	151	27	18%
Hospitality, Catering, Refreshments	64	8	56	728%
Meeting Room Hre	4	1	3	492%
PPE, Hand Sanitiser & Gloves	23	14	9	65%
Newspapers	2	1	1	174%
Light & Heat	237	151	85	56%
Total	669	470	200	43%



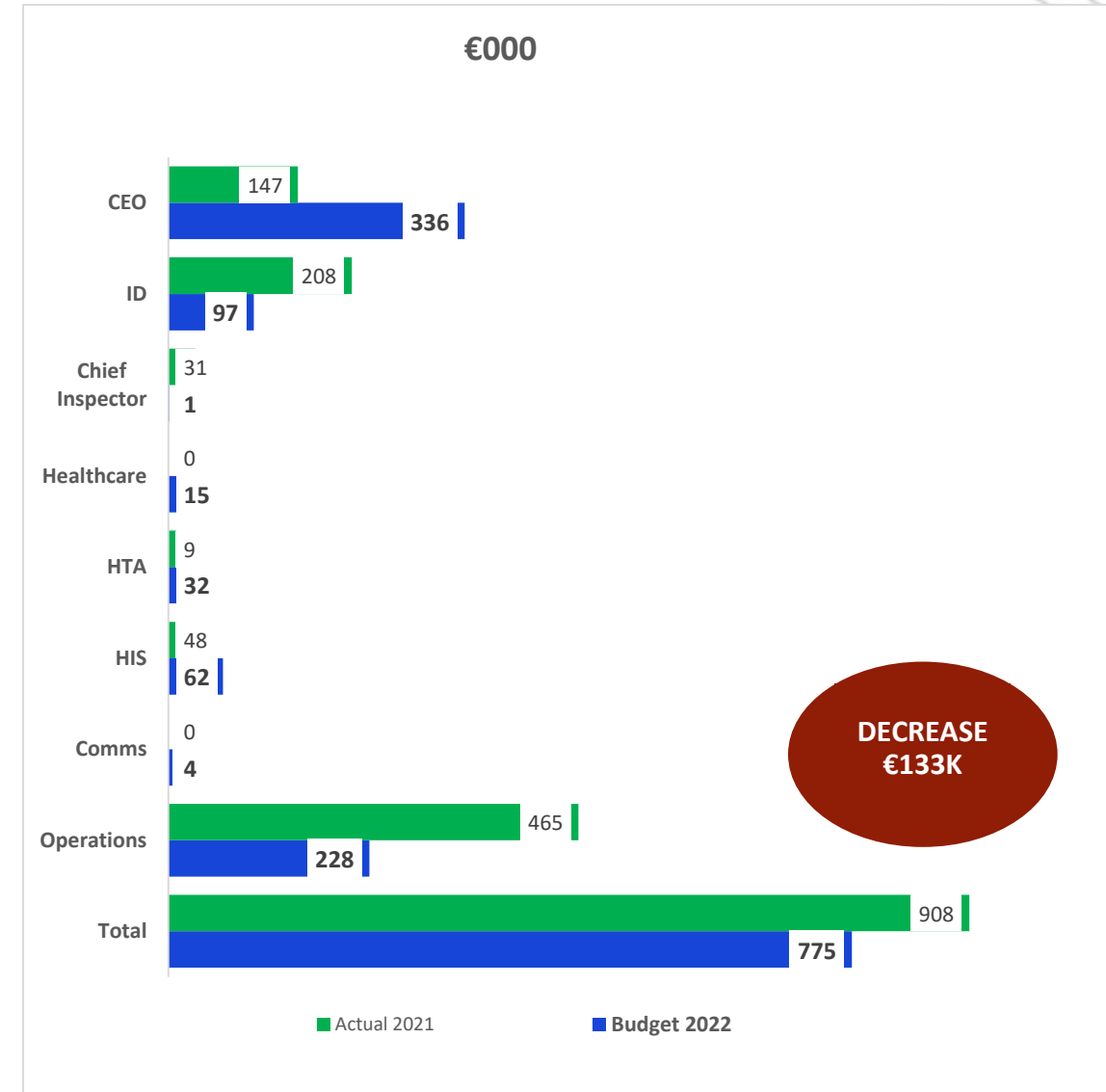
Professional Services

	Budget 2022	Forecast 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
Legal	285	255	30	12%
Professional Fees	775	908	(133)	15%
Research & Advisory Subscriptions	105	70	35	52%
Recruitment	282	280	2	1%
Total	1,448	1,513	(65)	(4%)



Prof Fees (Consultancy) – By Directorate

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
CEO	336	147	189	128%
ID	97	208	(111)	(53%)
Chief Inspector	1	31	(30)	(97%)
Healthcare	15	0	15	
HTA	32	9	23	255%
HIS	62	48	14	29%
Comms	4	0	4	
Operations	228	465	(237)	51%
Total	775	908	(133)	12%



Consultancy Fees Breakdown

€228k

- **Operations Consultancy**

- €86k Pension Consultancy/ €39k Procurement of new finance system/ €30k Sustainability/€24k Data Protection Services (Mazars)/ €20k Procurement Consultancy

€336k

- **CEO Consultancy**

- €146k Organisation Structure Review/ €115k External HR (M Bergin)/ €52k CEO support Consultancy (PQ)/ €20k Quality (Quadra)

€62k

- **HIS Consultancy**

- €18k Consultancy Stds/ €19k Aurion (e-learning modules)/ €12k NCEP (Picker-Survey Questions)

€52k

- **Other Consultancy**

- €13k HTA Ionising Consultant/ €15k HSE Library Consultancy/ €15k Direct Provision Consultancy

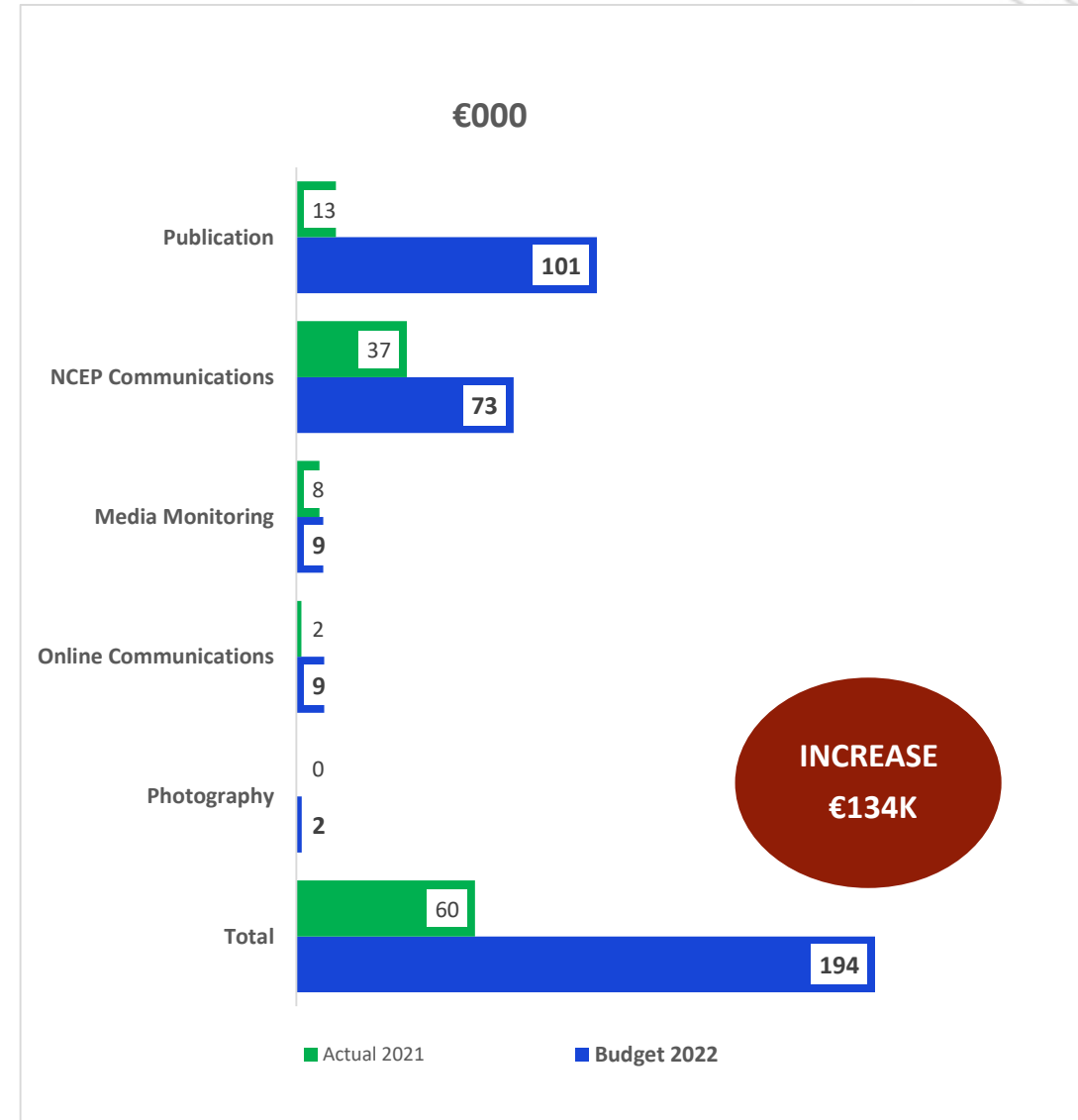
€97k

- **ICT Consultancy**

- €105k Dev Support/ €84k DBA Support/ €7k PMO Support

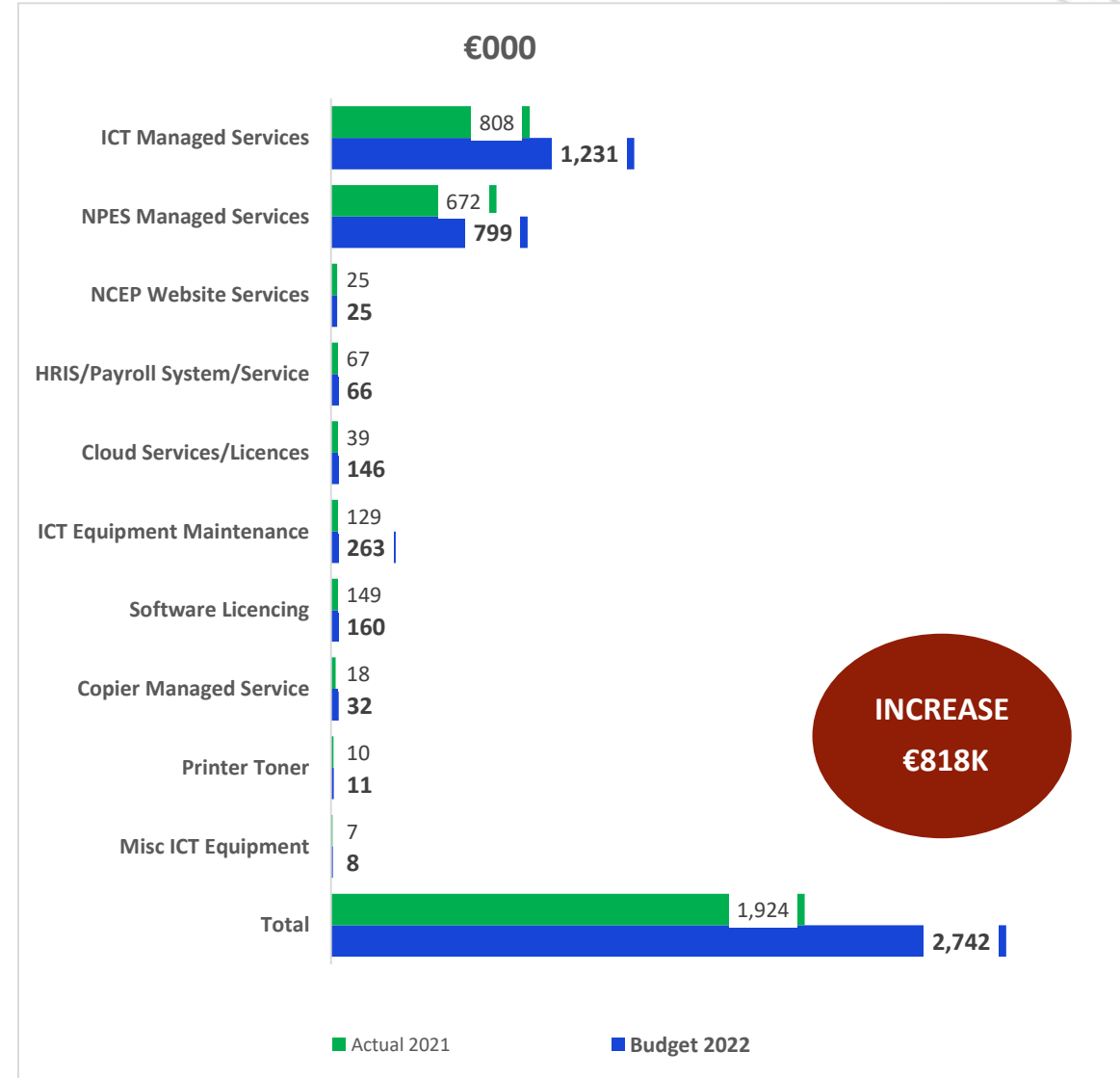
Dissemination

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
Publication	101	13	87	657%
NCEP Communications	73	37	36	97%
Media Monitoring	9	8	1	15%
Online Communications	9	2	8	448%
Photography	2	0	2	
Total	194	60	134	224%



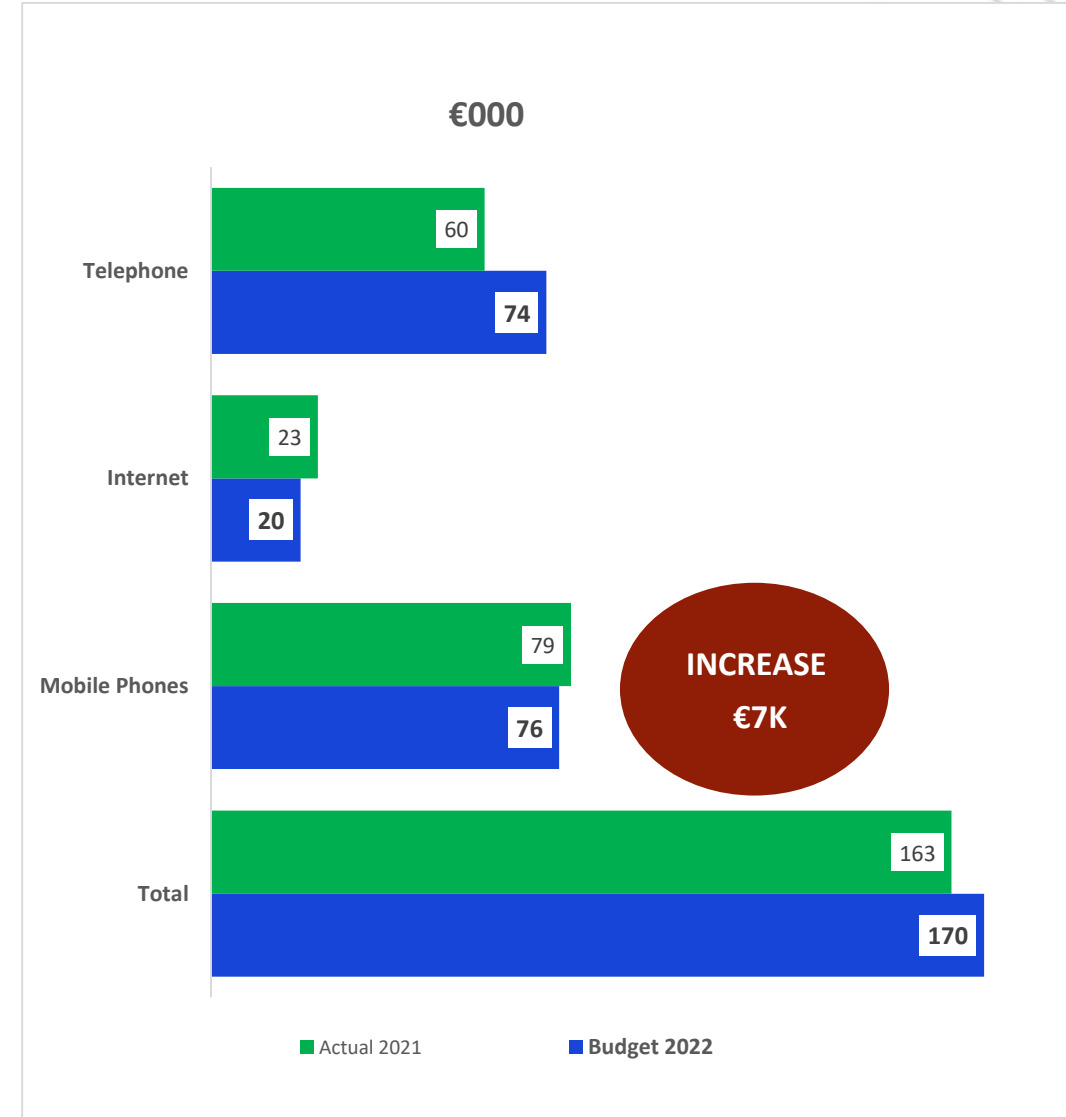
Information Technology

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
ICT Managed Services	1,231	808	424	52%
NCEP Managed Services	799	672	127	19%
NCEP Website Services	25	25	(1)	(2%)
HRIS/Payroll System/Service	66	67	(1)	(1%)
Cloud Services/Licences	146	39	107	271%
ICT Equipment Maintenance	263	129	135	105%
Software Licencing	160	149	11	8%
Copier Managed Service	32	18	13	72%
Printer Toner	11	10	1	8%
Misc ICT Equipment	8	7	1	19%
Total	2,742	1,924	818	43%



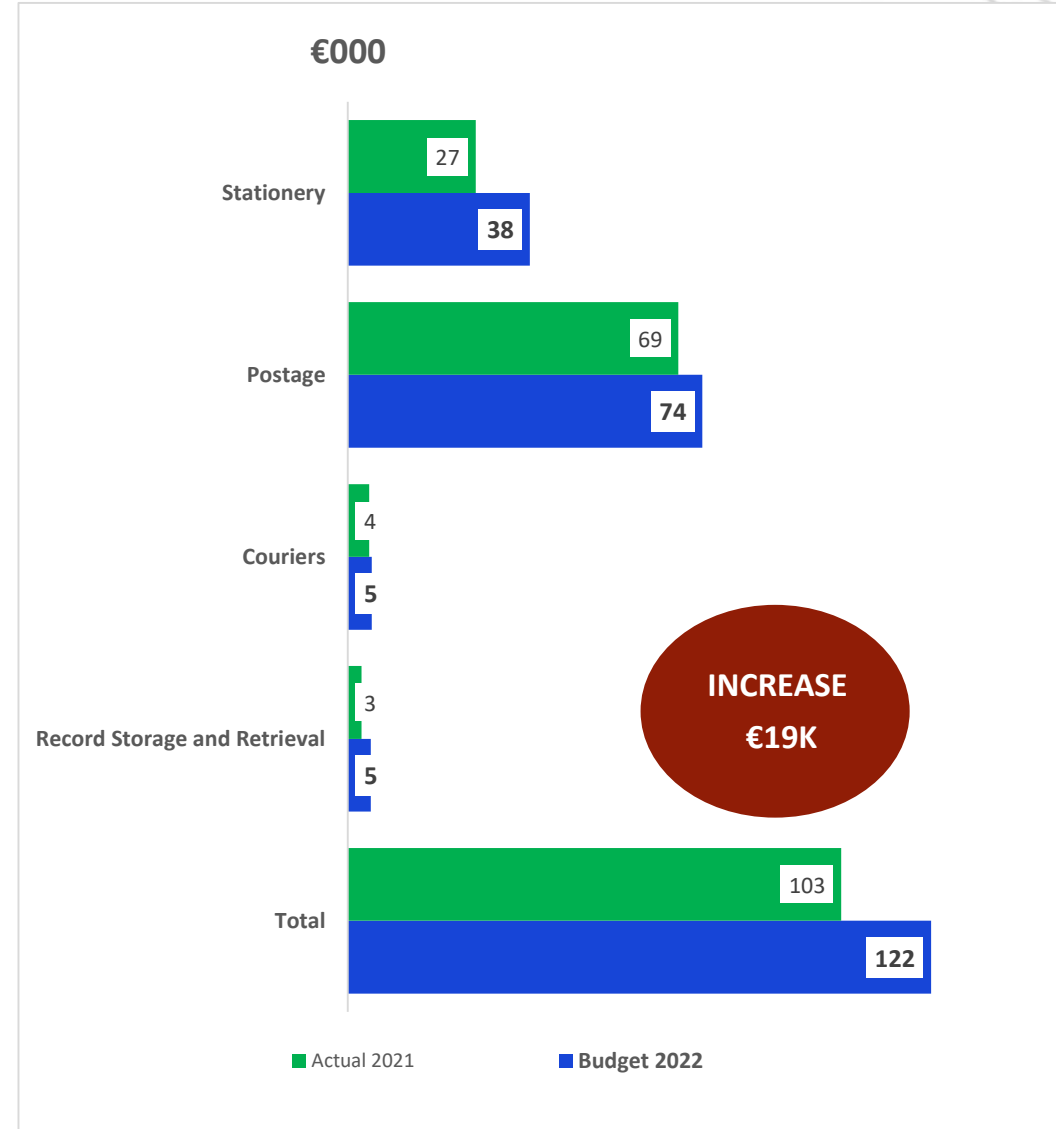
Telecom Communications

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
Telephone	74	60	14	23%
Internet	20	23	(4)	(16%)
Mobile Phones	76	79	(3)	(3%)
Total	170	166	7	4%



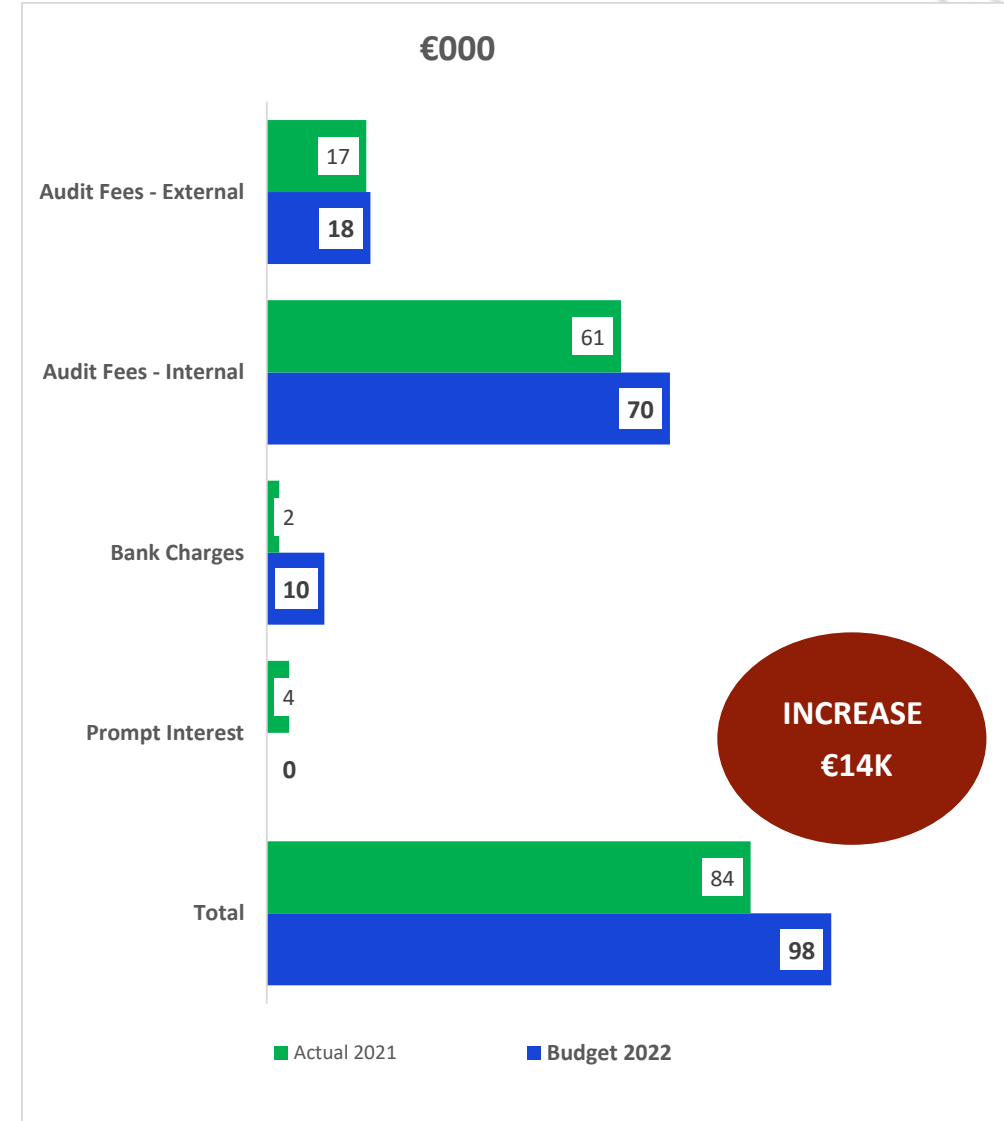
Postage & Stationery

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
Stationery	38	27	11	42%
Postage	74	69	5	7%
Couriers	5	4	1	11%
Record Storage & Retrieval	5	3	2	68%
Total	122	103	19	18%



Audit/ Accountancy/ Bank

	Budget 2022	Actual 2021	Inc/ (Dec)	Inc/ (Dec)
	€000	€000	€000	%
Audit Fees - External	18	17	1	4%
Audit Fees - Internal	70	61	9	14%
Bank Charges	10	2	8	362%
Prompt Interest	0	4	(4)	(100%)
Total	98	84	14	48%



2022 Financial Budget

- Questions/Discussion
- Next Steps