


From: [Joe Lynch](#)
To: [Dcd Regulatory Support Team](#)
Cc: [REDACTED]
Subject: New date for Warning meeting with provider PRISM:039100930
Date: Tuesday 19 July 2022 15:08:49
Attachments: [image001.png](#)

Hi Jacqueline,

I hope this email finds you well.

Thank you for rescheduling this meeting to next week when Joe will have returned from leave. I can confirm the following from Sunbeam will attend:-

- Joe Lynch, CEO
- [REDACTED], Acting Senior QCT Manager
- [REDACTED], Facilities & Corporate Services Manager
- John McCormack, Acting Senior Services Manager, SSM (Ard Na Greine)
- Stephen Kearns, Senior Services Manager, SSM (Helensburgh)
- Board Member - *I can confirm that a Board member from Sunbeam will attend. However, due to annual leave commitments of some Board members, I won't know which Board member will attend until the end of this week. I would therefore be grateful if I could confirm the name to you next Monday 25th July.*

Can you advise which location you will be discussing first  Ard Na Greine or Helensburgh? I will then arrange for the SSM in charge of these locations to join the meeting accordingly.

I will await you to send a link to join the meeting, and will share this with all meeting attendees.

Kind regards,

[REDACTED]

[REDACTED]
[REDACTED]
Sunbeam House Services | Southern Cross House | Southern Cross Business Park | Wurzburg Road | Bray | Co Wicklow A98 RH93 |
[REDACTED]



From: <Disability RST> <dcd@hiqa.ie>
Sent: Friday 15 July 2022 11:19
To: Dawn Leane <Dawn.Leanne@sunbeam.ie>
Cc: Joe Lynch <Joe.Lynch@sunbeam.ie>; ComplianceSHS <compliance@sunbeam.ie>

Subject: New date for Warning meeting with provider PRISM:039100930

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Dear Provider,

Thank you for your email and response to the warning meeting invite for Wednesday 20th of July 2022.

As you are unable to attend on the planned date, the meeting has been rescheduled for Wednesday 27th of July 2022 from 2pm to 4pm for both designated centres Helensburgh and Ard na Greine.

From your response I am aware that the Joe Lynch will be available to attend on this date but that Dawn Leane will not be available. Please note that a member of Sunbeam House Service's board is required to attend this meeting. As such, can I ask you to forward the name of the board member who will be available to attend this meeting, to dcd@hiqa.ie, by close of business Monday 18th of July 2022.

Yours sincerely,

Jacqueline

Jacqueline Joynt | Inspector of Social Services
Health Information and Quality Authority
Georges Court | Georges Lane, | Smithfield | Dublin 7 D07 E98Y
Tel: 01 8147400
Email: jjoynt@hiqa.ie | Website: www.hiqa.ie

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Tá an t-eolas san rómhphost seo, agus in aon ceanglaí leis, faoi phribhlíde agus faoi rún agus le h-agmaigh an seolaí amháin. D'fhadfadhbhar an seoladh seo bheith faoi phribhlíde profisiúnta níl dlíthiúil. Mura tusa an seolaí a bhí beartaithe leis an rómhphost seo a fháil, tá cosc air, níl aon chuid de, a seasúid, a chloipeáil, níl a scaoileadh. M'á tháinig sé chugat de bharr dearmad, táigh i dteagmhúil leis an seoltóir agus scríos an t-bhar do riomhaire le do thoil.

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