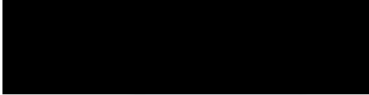


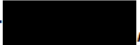
**Private & Confidential**



23 December 2022

**Our Ref. FOIR 114 022**

**Re: – FOI Decision (refuse)**

Dear ,

I refer your recent request under the Freedom of Information Act (FOI Act) 2014. Your request was received on 14 December 2022.

I am writing to make a request under the Freedom of Information Act 2014 for any records held by the Children's Sunshine Home covering the following

1. Name of company who currently supplies your print equipment (multi-functional devices)
2. Number of devices supplied by above\*
3. Start and end date of the contract
4. What contract extension options available
5. Route to market used – ie framework or open competition process\*
6. Is this arrangement shared with any other organisation/s? If yes, please name the organisation that heads the contract\*
7. Estimated total value of contract, or your annual spend if the contract is shared
8. Primary contact name

I have now made a final decision to refuse your request on the basis that the records sought do not exist. This decision was made today, 23 December 2022.

The purpose of this letter is to explain that decision. This explanation has the following parts:

1. An explanation of the relevant findings concerning the records to which access is denied, and
2. A statement of how you can appeal this decision should you wish to do so.

This letter addresses each of these two parts in turn.

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Unit 1301, City Gate, Mahon,  
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## 1. Findings, particulars and reasons for decisions to deny access

### (a) Section 15(1)(a) – Refusal on administrative grounds to grant FOI requests

Section 15(1)(a) of the FOI Act states:

*“15. (1) A head to whom an FOI request is made may refuse to grant the request where—*

*(a) the record concerned does not exist or cannot be found after all reasonable steps to ascertain its whereabouts have been taken,”*

The Children’s Sunshine Home is not operated by HIQA, and we would not hold any records related to its print equipment. As the records you have sought do not exist, I must refuse your request on the basis of Section 15(1)(a) of the FOI Act.

## 2. Rights of appeal

If you are unhappy with this decision you may seek an internal review. In the event that you wish to do so, please e-mail [foi@hiqa.ie](mailto:foi@hiqa.ie). The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of HIQA. Please note that a fee of €30 (€10 for medical card holders) applies in the case of an internal review.

You should make your appeal within 4 weeks, from the date of this notification, where a day is defined as a working day excluding, the weekend and public holidays. However, the making of a late appeal may be permitted in appropriate circumstances.

## 3. Publication

It is the policy of HIQA to make decisions on non-personal FOI requests, including this decision letter and a copy of the records released, available to the public on our website <https://www.hiqa.ie/about-us/freedom-of-information>. Any personal information relating to you, such as your name etc. will be removed from the decision letter before this happens. This decision letter and the records released under FOI, will be added to our website approximately one week after today’s date.

If you have any queries in relation to this decision, please feel free to contact me at [foi@hiqa.ie](mailto:foi@hiqa.ie).

Yours sincerely

Sean Lynch  
Corporate Reporting Officer